

Budget review

I could only see a budget review being undertaken when the Precept was reviewed, noted in the minutes 21/01/19. Suggest at least one review undertaken and noted in the minutes after six months.

Quotes

It is unclear if quotes are being obtained, consider noting in the minutes the number of quotes received and which quote was successful.

Risk Assessment

Risk assessments are being performed on the playground equipment and financial risks, are risk assessments performed/required in other areas, ie., the condition of assets held fencing, lighting, etc?

Salary Reviews

Yearly reviews or grade updates, would suggest they are mentioned in the minutes that they are in line with government reviews and grade updates.

Approval of receipts and payments

Where possible the approval of receipts and payments along with the bank reconciliation are carried out at each meeting and not carried over.