**MINUTES OF TROWSE WITH NEWTON PARISH COUNCIL OPEN SPACES AND PROPERTY COMMITTEE MEETING**

Held at The Manor Rooms, The Street, Trowse on: **Wednesday 8th July 2020 at 6pm**

Present: Cllrs Chris Bowers, Ann Greenizan, Duncan Price (Chair), Hazel Smith

Clerk: Ted Leggett

1. **ATTENDANCE.** All present.
2. **DECLARATIONS OF INTEREST AND DISPENSATIONS**

**Cllrs Bowers, Greenizan and Smith** are all allotment holders. No decisions to be taken concerning allotments at this committee.

1. **MINUTES OF PREVIOUS MEETING.** Confirmed by Cllrs, with amendment to item 8.5
2. **PUBLIC FORUM.**

4.1 No public questions asked

1. **CONTRACTS.**
	1. R Long now contracted to carry out cleaning of bus stop
2. **ASSET REGISTER**

6.1 **Clerk** continuing with asset register, to be agreed at annual meeting

1. **STREETLIGHTS**
	1. **Clerk** is in discussions with Amey Streetlighting in regards to taking on contract to cover parish streetlighting alongside County Council assets.
2. **ALLOTMENTS**
	1. **Cllrs** unanimously voted to commence contracting provider to renovate Block Hill allotments and removal of asbestos matter
3. **CEMETERY.**
	1. **SH** is in process of reviewing cemetery fees
4. **COMMON.**
	1. **Cllrs** discussed outcomes of site visit, and unanimously agreed to install new park benches and picnic benches, to cut ‘desire path’ round common, to renovation of access points and to installation of further pieces of gym equipment. **Clerk TL** to bring report to next open spaces committee

10.2 **Cllrs** requested that Willows around common be trimmed back

1. **PHONE BOX**
	1. **Clerk** to seek quotations from electricians for moving defib into phone box once lockdown has been eased
2. **DATE AND TIME OF NEXT MEETING AND ANY ITEMS.**

**12.1** Next meeting to take place at 7pm on Tues 8th September 2020