**NOTICE OF TROWSE WITH NEWTON PARISH COUNCIL OPEN SPACES AND PROPERTY COMMITTEE MEETING**

You are hereby summoned to attend the Trowse with Newton Parish Council Meeting to take place in a virtual meeting room on: **Wednesday 8th July at 7pm**

Members of the press and public are invited to attend, and any questions should be directed to trowsepc@outlook.com

Ted Leggett

Ted Leggett Parish Clerk

**AGENDA**

**1. ATTENDANCE**

To note those present and consider apologies for absence. Committee members are Councillors Chris Bowers, Ann Greenizan, Duncan Price, Hazel Smith.

**2. DECLARATIONS OF INTEREST AND DISPENSATIONS** 3.1 To consider any dispensations previously submitted.

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests Form. You must declare the interest and leave the room whilst the matter is under discussion.

You have a Personal Interest in a matter to be discussed if it affects:

* • Your wellbeing or financial position.
* • That of your family or close friends.
* • That of a club or society in which you have a management role.

In these instances, members must declare a PERSONAL interest, but can speak and vote on the matter. Whenever you declare an interest you must say why the interest arises so that it may be included in the minutes.

**3. MINUTES OF PREVIOUS MEETING**

3.1 to confirm satisfaction with minutes of previous meeting

**4. PUBLIC FORUM**

4.1 To receive comments from members of the public, restricted to 2 minutes per person, on matters elsewhere in the agenda. Item to last no more than 10 minutes.

**5. CONTRACTS.**

5.1 To confirm that Bus Shelter Cleaning contract has commenced with R Long

**6. ASSET REGISTER**

6.1 Review of current asset register is ongoing

**7. STREETLIGHTS**

7.1 To confirm that discussions with Ameys Streetlighting to commence maintenance contract are currently on hold due to public health situation, but that this will continue as soon as possible

**8. ALLOTMENTS.**

8.1 To provide update and discuss works to Block Hill allotments for asbestos removal and re-plotting

**9. CEMETERY.**

9.1 To confirm that all actions have been on hold; awaiting quotations from contractors with regards Cemetery gates; Cemetery rotunda

9.2 Cemetery fees review in progress by S Hunt, to be reported at next full meeting

**10. COMMON.**

10.1 To confirm that common playground equipment has been reopened after a deep clean by R Long. Signage has been placed to provide advice

10.2 To discuss potential projects for Trowse Common

10.3 To discuss potential projects under Parish Partnerships scheme

10.3 To discuss new park furniture options and take to full council for spend

**12. PHONE BOX**

12.1 Move of defib to phone box ongoing (awaiting lockdown restrictions to be eased before contractor may quote)

**13. DATE AND TIME OF NEXT MEETING AND ANY ITEMS.**