**NOTICE OF TROWSE WITH NEWTON PARISH COUNCIL OPEN SPACES AND PROPERTY COMMITTEE MEETING**

You are hereby summoned to attend the Trowse with Newton Parish Council Meeting to take place in a virtual meeting room on: **Tuesday 8th September at 7pm**

Members of the press and public are invited to attend, and any questions should be directed to trowsepc@outlook.com

Ted Leggett

Ted Leggett Parish Clerk

**AGENDA**

**1. ATTENDANCE**

To note those present and consider apologies for absence. Committee members are Councillors Chris Bowers, Ann Greenizan, Duncan Price, Hazel Smith.

**2. DECLARATIONS OF INTEREST AND DISPENSATIONS** 3.1 To consider any dispensations previously submitted.

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests Form. You must declare the interest and leave the room whilst the matter is under discussion.

You have a Personal Interest in a matter to be discussed if it affects:

* • Your wellbeing or financial position.
* • That of your family or close friends.
* • That of a club or society in which you have a management role.

In these instances, members must declare a PERSONAL interest, but can speak and vote on the matter. Whenever you declare an interest you must say why the interest arises so that it may be included in the minutes.

**3. MINUTES OF PREVIOUS MEETING**

3.1 to confirm satisfaction with minutes of previous meeting

**4. PUBLIC FORUM**

4.1 To receive comments from members of the public, restricted to 2 minutes per person, on matters elsewhere in the agenda. Item to last no more than 10 minutes.

**6. ASSET REGISTER**

6.1 Review of current asset register is ongoing

**7. STREETLIGHTS**

7.1 To confirm that discussions with Ameys Streetlighting to commence maintenance contract are progressing, **Clerk TL** awaiting quotation

**8. ALLOTMENTS.**

8.1 To confirm site meetings are booked with two further contractors to give quotes for clearance of asbestos and plots, and due to likely spend, this will be brought to full Council

**9. CEMETERY.**

9.1 To confirm that gate design is being progressed by Crown Point

9.2 To confirm that original contractor has withdrawn from works, new contractors being sought. Further discussion required on what **CLLRS** would like to be built

9.2 Cemetery fees review in progress by S Hunt

**10. COMMON.**

10.1 To discuss report into items of park furniture, gym equipment to be selected to take to full council

10.2 To review usage of ‘desire path’ that has been cut around the common

10.3 **Clerk TL** to provide update on renovation of accesses

**11. DATE AND TIME OF NEXT MEETING AND ANY ITEMS.**