**NOTICE OF TROWSE WITH NEWTON PARISH COUNCIL OPEN SPACES AND PROPERTY COMMITTEE MEETING**

You are hereby summoned to attend the Trowse with Newton Parish Council Meeting at The Manor Rooms, The Street, Trowse on: **Monday 20th January at 12.00am**

Members of the press and public are invited to attend

Sarah Hunt

Sarah Hunt Locum Parish Clerk

**AGENDA**

**1. ATTENDANCE**

To note those present and consider apologies for absence. Committee members are Councillors Chris Bowers, Ann Greenizan, Duncan Price, Hazel Smith.

**2. DECLARATIONS OF INTEREST AND DISPENSATIONS** 3.1 To consider any dispensations previously submitted.

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests Form. You must declare the interest and leave the room whilst the matter is under discussion.

You have a Personal Interest in a matter to be discussed if it affects:

* • Your wellbeing or financial position.
* • That of your family or close friends.
* • That of a club or society in which you have a management role.

In these instances, members must declare a PERSONAL interest, but can speak and vote on the matter. Whenever you declare an interest you must say why the interest arises so that it may be included in the minutes.

**3. MINUTES OF PREVIOUS MEETING**

3.1 to confirm satisfaction with minutes of previous meeting

**4. PUBLIC FORUM**

4.1 To receive comments from members of the public, restricted to 2 minutes per person, on matters elsewhere in the agenda. Item to last no more than 10 minutes.

**5. CONTRACTS.**

5.1 To discuss previous recommendation to renew streetlighting contract due to lack of contact and repair work not taking place, and to contract Ameys as replacement

Trowse with Newton Parish Council, The Manor Rooms, The Street, Trowse, NR14 8ST Locum Clerk: Mrs Sarah Hunt Telephone: 07899798853 Email: trowsepc@outlook.com

**6. ASSET REGISTER**

6.1 Review of current asset register is ongoing

**7. STREETLIGHTS**

7.1 To discuss email from resident regarding the use of LED ‘daylight’ bulbs and the effect on the local environment in regards of ecology and local character.

**8. ALLOTMENTS**

8.1 To discuss that CGM are yet to carry out required works at top of Dell (bedstead and fencing)

8.2 To confirm that allotment tenancy agreement period has now ended.

8.3 To discuss way forward for renovation of plots not in use including quotations

8.4 To confirm that quote for asbestos works at Block Hill has been requested

8.5 Cllr Price to update on Dell noticeboard renovation

**9. CEMETERY.**

9.1 Gateway – maintenance/replacement.

9.2 Spraying of pathways to remove weeds.

9.3 Removal of trees on plots.

9.4 Rotunda planting/protection of plants.

**10. PLAY EQUIPMENT.**

10.1 Update re: Fenland Leisure quotations. Cllr C Bowers to update

**11. TREE WORKS.**

11.1 Update from Cllrs Bowers/Greenizan on risk assessment of Trees

**12. PHONE BOX**

12.1 Move of defib to phone box ongoing

**13. BUS STOP**

13.1 Maintenance requirements.

13.2 Additional bus stop installation.

**14. DOG BINS.**

14.1 To consider location for erection of new bin. (Emptying charges confirmed at £106.80/year).

**15. RISK ASSESSMENTS/MONITORING.**

15.1 To agree necessary risk assessments and schedules.

**16. COMMUNITY PAYBACK.**

16.1 Clerk to update on meeting with Paul Tong regarding community payback opportunities and discussion on works schedule

**17. DATE AND TIME OF NEXT MEETING AND ANY ITEMS.**