**NOTICE OF TROWSE WITH NEWTON PARISH COUNCIL OPEN SPACES AND PROPERTY COMMITTEE MEETING**

You are hereby summoned to attend the Trowse with Newton Parish Council Meeting to take place in a virtual meeting room on: **Tuesday 6th October at 7pm**

Members of the press and public are invited to attend, and any questions should be directed to trowsepc@outlook.com

Ted Leggett

Ted Leggett Parish Clerk

**AGENDA**

**1. ATTENDANCE**

To note those present and consider apologies for absence. Committee members are Councillors Chris Bowers, Ann Greenizan, Duncan Price, Hazel Smith.

**2. DECLARATIONS OF INTEREST AND DISPENSATIONS** 3.1 To consider any dispensations previously submitted.

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests Form. You must declare the interest and leave the room whilst the matter is under discussion.

You have a Personal Interest in a matter to be discussed if it affects:

* • Your wellbeing or financial position.
* • That of your family or close friends.
* • That of a club or society in which you have a management role.

In these instances, members must declare a PERSONAL interest, but can speak and vote on the matter. Whenever you declare an interest you must say why the interest arises so that it may be included in the minutes.

**3. MINUTES OF PREVIOUS MEETING**

3.1 to confirm satisfaction with minutes of previous meeting

**4. PUBLIC FORUM**

4.1 To receive comments from members of the public, restricted to 2 minutes per person, on matters elsewhere in the agenda. Item to last no more than 10 minutes.

**5. STREETLIGHTS**

5.1 To confirm that works are underway on two faulty streetlights within the parish, one that has been damaged long term and one that was damaged in recent storms

5.2 To confirm satisfaction with streetlight maintenance contract

**6. ALLOTMENTS.**

6.1 To review allotment tenancy agreement and new regulations and approve for new tenancies

6.2 To discuss options for plots 36 & 37

6.3 To discuss and approve Block Hill allotment renovation quotes and approve for Full Council voting on cost

6.4 To confirm that new allotment noticeboards for both sites have been ordered

**7. CEMETERY.**

7.1 To confirm that construction of gates design commenced by Matthew at Crown Point

7.2 To confirm that one quote has been received, with a further quote in progress. Awaiting confirmation on need for planning permission

**8. COMMON.**

8.1 To discuss quotation for major renovation works of rampways, gates and

8.2 To review usage of ‘desire path’ that has been cut around the common

8.3 **Clerk TL** to provide update on renovation of accesses and ordering of furniture

8.4 To discuss potential siting of Petanque pitch, and other potential common equipment

8.5 To discuss provision of new bus stop on Arminghall bound highway

8.6 To discuss proposed location for Beryl Bikes Bay

**9. DATE AND TIME OF NEXT MEETING AND ANY ITEMS.**