**MINUTES OF TROWSE WITH NEWTON PARISH COUNCIL OPEN SPACES AND PROPERTY COMMITTEE MEETING**

Held at The Manor Rooms, The Street, Trowse on: **Tuesday 6th October 2020 at 7pm**

Present: Cllrs Chris Bowers, Ann Greenizan, Duncan Price (Chair), Hazel Smith

Clerk: Ted Leggett

1. **ATTENDANCE.** All present.
2. **DECLARATIONS OF INTEREST AND DISPENSATIONS**

**Cllrs Bowers, Greenizan and Smith** are all allotment holders. No decisions to be taken concerning allotments at this committee.

1. **MINUTES OF PREVIOUS MEETING.**
2. **PUBLIC FORUM.**

4.1 A member of the public emailed to ask whether a Petanque pitch could be installed on the common. This will be considered as a formal item at following meeting

1. **STREETLIGHTS**
   1. **Cllrs** unanimously agreed to take on Streetlight maintenance contract. **Clerk TL** to research a program of repainting and servicing
2. **ALLOTMENTS**
   1. **Cllrs** agree to new tenancy agreement and regulations, with edits to be approved at full council
   2. **Cllrs** voted unanimously that plots 36 & 37 to be included in any maintenance and upgrade works, contractors to be consulted
   3. **Cllrs** voted unanimously to approve Blockhill renovation, to be taken to full council for cost approval
   4. **Cllrs** requested that allotment regulations to be displayed within new noticeboards
3. **CEMETERY.**
   1. **Clerk Tl** to publicise the offer of new gates from Crown Point
   2. **Cllrs** confirmed that they require a contractor to quote to build a small retaining wall around the raised area within the cemetery, site meeting to take place with contractor
4. **COMMON.**
   1. **Cllrs** voted unanimously for major renovation works to take place, to be approved at full council for spend
   2. **Cllr Bowers** confirmed that desire path is being cut regularly and is being used, especially by school for ‘daily mile’ activities
   3. **Cllrs** voted unanimously to order 3 x Heritage Dark wood benches for installation along with other common renovation works
   4. **Cllrs** requested **Clerk TL** to contact resident to discuss siting of petanque pitch
   5. **Cllrs** discussed new bus stop ideas, this will be picked up as part of neighbourhood plan
   6. **Cllrs** discussed siting of Beryl Bikes bay, area of grass on corner of The Street and Whitlingham Lane to be suggested to providers
5. **DATE AND TIME OF NEXT MEETING AND ANY ITEMS.**

9.1 Next meeting to take place on Tuesday 10th November at 1900hrs