**NOTICE OF TROWSE WITH NEWTON PARISH COUNCIL OPEN SPACES AND PROPERTY COMMITTEE MEETING**

You are hereby summoned to attend the Trowse with Newton Parish Council Meeting to take place in a virtual meeting room on: **Tuesday 10th October at 6pm**

Members of the press and public are invited to attend, and any questions should be directed to trowsepc@outlook.com

Ted Leggett

Ted Leggett Parish Clerk

**AGENDA**

**1. ATTENDANCE**

To note those present and consider apologies for absence. Committee members are Councillors Chris Bowers, Ann Greenizan, Duncan Price, Hazel Smith.

**2. DECLARATIONS OF INTEREST AND DISPENSATIONS** 3.1 To consider any dispensations previously submitted.

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests Form. You must declare the interest and leave the room whilst the matter is under discussion.

You have a Personal Interest in a matter to be discussed if it affects:

* • Your wellbeing or financial position.
* • That of your family or close friends.
* • That of a club or society in which you have a management role.

In these instances, members must declare a PERSONAL interest, but can speak and vote on the matter. Whenever you declare an interest you must say why the interest arises so that it may be included in the minutes.

**3. MINUTES OF PREVIOUS MEETING**

3.1 to confirm satisfaction with minutes of previous meeting

**4. PUBLIC FORUM**

4.1 To receive comments from members of the public, restricted to 2 minutes per person, on matters elsewhere in the agenda. Item to last no more than 10 minutes.

**5. STREETLIGHTS**

5.1 To confirm that ‘blacking out’ of a portion of streetlight head on The Dell has been ordered

5.2 To confirm that maintenance contract is being drawn up and will be passed through this committee for signing off

**6. ALLOTMENTS.**

6.1 To confirm that new allotment regulations and tenancy process has commenced, with all tenants given until 30th November to renew. Tenancy payments will be on a pro rata basis in order to bring all tenants in line with an October renewal going forward

6.2 To confirm that Block Hill renovation works have been signed off by full council, and works are now on order, subject to submission of £5000 deposit for works

6.3 To confirm that skip usage was very popular, and that three skips eventually needed ordering for The Dell site. Tenants have requested that skips be ordered again in early spring

**7. CEMETERY.**

7.1 To confirm that site meeting took place with contractor to agree works to raised area at rear of cemetery

7.2 Cllr Smith to present further cemetery renovation and improvement works for discussion

**8. COMMON.**

8.1 To confirm that parts of renovation works to railings and ramps ordered

8.2 To confirm that picnic benches are on order, whilst park bench order will be placed to coincide with works by contractor to install bases

8.3 To confirm that under current govt guidance, play areas do not need to be closed, but other social distancing and lockdown rules should be adhered to by anybody using the equipment

**9. STREET SIGNAGE & HIGHWAYS**

9.1 To discuss request from a number of residents to consider changes to 20mph limit to incorporate further section of White Horse Lane, and to install further warning signage if necessary

9.2 To discuss ‘heritage’ street signage to incorporate original Colmans colours

**10. DATE AND TIME OF NEXT MEETING AND ANY ITEMS.**

TREES