**MINUTES OF TROWSE WITH NEWTON PARISH COUNCIL FINANCE COMMITEE MEETING**

Held virtually via zoom on **Monday 16th November 2020 @ 7.15pm**

Present: Cllrs Morgan Haynes, Janet Peart, James Smerdon, Hazel Smith. Clerk: Mr T Leggett

1. **APOLOGIES.**

Cllr Janet Peart sent apologies

1. **DECLARATIONS OF INTEREST AND DISPENSATIONS**.

Allotment Holders: Cllrs M Haynes, H Smith. The meeting is making no decisions regarding allotments.

1. **MINUTES OF PREVIOUS MEETING** approved

1. **PUBLIC FORUM .** No one present.

1. **BANKING AND SIGNATORIES.**
	1. Clerk gave update on bank balances as of 31st October 2020, and is continuing to attempt access to Santander account
	2. Clerk confirmed that first stage of Unity Bank account has been completed, will require all Cllrs to submit required personal details for second stage
2. **BUDGET & PRECEPT**
	1. Discussion took place regarding budgeting of future items. Budgets allocated on the following basis;
* Manor Rooms refurbishment and Office rental: £15,000
* Welcome to Trowse Sign for White Horse Lane: £3,000
* Replacement Village sign: Deferred to be dealt with under Neighbourhood Plan. £0 allocated
* Cemetery refurbishment plan: £40,000
* City Access Pathway: Considered to be a 2022/23 project. £0 allocated
* School Highway Safety Scheme: £7,000
* Bus Shelter refurbishment and replacement: Deferred to be dealt with under Neighbourhood Plan. £0 allocated
* Trowse Common renovation and furniture upgrade: £17,000
* Horse Trough maintenance: £1,000
* Electric Feeder Pillar for Trowse Common: £4,000
* Christmas Lighting: Dependant on investment this year, deferred to next meeting
* Legal & Professional Fees in relation to above projects: £10,000
1. **DATE AND TIME OF NEXT MEETING AND ANY ITEMS FOR AGENDA**

7.1 Next meeting to take place on Monday 7th December at 1900hrs

**ACTIONS:**

* Clerk TL to add agenda item for full council to discuss commencement of legal work in relation to Manor Rooms renovation and rental
* Clerk TL to speak to representatives of Norfolk County and Norwich City Councils regarding future riverside walkway schemes
* Cllr H Smith to research a suitable tree to be planted as a permanent ‘Christmas tree’
* Cllr J Smerdon to liaise and arrange site meeting with Westcotec in relation to School highway scheme
* All Finance Committee members to submit personal details for Unity Bank application