**MINUTES OF TROWSE WITH NEWTON PARISH COUNCIL OPEN SPACES AND PROPERTY COMMITTEE MEETING**

Held at The Manor Rooms, The Street, Trowse on: **Tuesday 9th February 2020 at 7pm**

Present: Cllrs Ann Greenizan, Duncan Price (Chair), Hazel Smith

Clerk: Ted Leggett

1. **ATTENDANCE.** All present (with one vacant Cllr position)
2. **DECLARATIONS OF INTEREST AND DISPENSATIONS**

**Cllrs Greenizan and Smith** are all allotment holders. No decisions to be taken concerning allotments at this committee.

1. **MINUTES OF PREVIOUS MEETING.**

3.1 Minutes approved

1. **PUBLIC FORUM.**

4.1 One member of the public asked a question regarding a Sycamore Tree that requires reduction, and offered to make a contribution towards costs. **Clerk TL** to check procedure and TPO rating od tree.

1. **ALLOTMENTS**
	1. **Cllrs** Discussed quote from EPS for boundary and partition treatments at Block Hill allotments. Further quotes and site visit required
	2. Costs for asbestos removal not received, item deferred until next meeting
	3. See item 4.1
2. **Cemetery**
	1. Cemetery boundary works are confirmed as ordered, awaiting commencement date
	2. Item deferred to next meeting
	3. Item deferred to next meeting
	4. **Cllr AG** put forward suggestion of new waste management bins and policy.
3. **COMMON.**
	1. Gate replacement works have been completed
	2. Access ramp works have commenced
	3. Common footway plans deferred until after flood/drainage meeting due to take place on 23/02/21
	4. As above
4. **STREET SIGNAGE & HIGHWAYS**
	1. **Clerk TL** confirmed that re-siting of school safety signage is ongoing, with signs to be moved to opposite side of White Horse Lane
5. **MAINTENANCE**
	1. **CLLRS** discussed the area of land around Highland Crescent and whether Highways Authority would consider PC taking over maintenance. **Clerk TL** to research
6. **FLOODING**

10.1 Norfolk County Council have set up a new flooding scrutiny committee to review the flooding issues across the region. Data reporting is essential to informing their work, so this to be shared by PC at times of flooding

1. **TIME AND DATE OF NEXT MEETING**

11.1 Meeting on 9th March at 7pm