**NOTICE OF TROWSE WITH NEWTON PARISH COUNCIL OPEN SPACES AND PROPERTY COMMITTEE MEETING**

You are hereby summoned to attend the Trowse with Newton Parish Council Meeting to take place in a virtual meeting room on: **Tuesday 11th May 2021 at 7pm**

Members of the press and public are invited to attend, and any questions should be directed to [trowsepc@outlook.com](mailto:trowsepc@outlook.com)

Ted Leggett

Ted Leggett Parish Clerk

**AGENDA**

**1. ATTENDANCE**

To note those present and consider apologies for absence. Committee members are Councillors Duncan Price (Chair), James Smerdon, Paul Greenizan and Morgan Haynes

**2. DECLARATIONS OF INTEREST AND DISPENSATIONS** To consider any dispensations previously submitted.

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests Form. You must declare the interest and leave the room whilst the matter is under discussion.

You have a Personal Interest in a matter to be discussed if it affects:

* • Your wellbeing or financial position.
* • That of your family or close friends.
* • That of a club or society in which you have a management role.

In these instances, members must declare a PERSONAL interest, but can speak and vote on the matter. Whenever you declare an interest you must say why the interest arises so that it may be included in the minutes.

**Chair Duncan Price** to confirm that, due to current legislation, no decisions may be made in a virtual meeting environment and any decisions necessary to be deferred to the next available meeting

**3. MINUTES OF PREVIOUS MEETING**

3.1 to confirm satisfaction with minutes of previous meeting

**4. PUBLIC FORUM**

4.1 To receive comments from members of the public, restricted to 2 minutes per person, on matters elsewhere in the agenda. Item to last no more than 10 minutes.

**5. ALLOTMENTS.**

5.1 To provide update on progress of works in relation to Block Hill Allotments

5.2 To discuss allocation of allotments via open day, meet and greet of new tenants, and discussion of required standards

5.3 To discuss any allotments that are not being cultivated in line with allotment regulations

5.4 Update from **NHPO KL** regarding tree works

5.5 To discuss ordering of skips for both allotments (including double location at Dell site)

5.6 To discuss future sharing of any woodchip garnered from tree works

5.7 To discuss asbestos issue with single Dell site plot

**6. CEMETERY.**

6.1 To confirm that Fence Line East and South repair and replacement works and gate renovation works have been ordered and commencement expected imminently

6.2 Rotunda works: Progress report and discussion

6.3 To note that **CLLR H Smith** is currently reviewing cemetery fees and regulations with **PO Sarah Hunt**

6.4 To discuss quotation (if received) with regards to boundary works to cemetery along Whitlingham Lane

6.5 To discuss proposal by **M Haynes** to introduce a gravestone safety inspection regime

6.6 To discuss the need for creation of ‘wildlife highways’ within cemetery area

**7. COMMON.**

7.1 To discuss quotation for specialist works to install petanque pitch

7.2 To update regarding repair of swings landing area

7.3 To discuss use of left logs from tree works at south end of common

**8. HIGHWAYS & NEW OPEN SPACE LAND**

8.1 **Clerk TL** to update on proposed locations for benches and dog bin on White Horse Lane and potential bench options

**9. FLOODING**

9.1 Discussion regarding the monitoring and reporting of flooding issues and nomination of a **CLLR** to carry out monitoring work

**10. AOB**

**11. TIME AND DATE OF NEXT MEETING**