**MINUTES OF TROWSE WITH NEWTON PARISH COUNCIL OPEN SPACES AND PROPERTY COMMITTEE MEETING**

Held at The Manor Rooms, The Street, Trowse on: **Tuesday 9th March 2020 at 7pm**

Present: Cllrs Ann Greenizan, Duncan Price (Chair), Hazel Smith

Clerk: Ted Leggett

1. **ATTENDANCE.** All present (with one vacant Cllr position)
2. **DECLARATIONS OF INTEREST AND DISPENSATIONS**

**Cllrs Greenizan and Smith** are all allotment holders. No decisions to be taken concerning allotments at this committee.

1. **MINUTES OF PREVIOUS MEETING.**

3.1 Minutes approved with amendment to item 6.4

1. **PUBLIC FORUM.**

4.1 No members of the public in attendance, and no questions submitted

1. **ALLOTMENTS**
	1. **Cllrs** Discussed options for layout and boundary treatments, deferred to Full Council due to expense
	2. Sycamore tree works at Block Hill assigned to **NHP Officer KL**
	3. Discussion regarding potential uses deferred until such time as ground condition established
2. **Cemetery**
	1. Cemetery boundary works are confirmed as ordered, expected commencement 19th April. **Cllr HS** to be informed of commencement in order to carry out site visit
	2. Item deferred to next meeting
	3. Item deferred to next meeting
	4. **Cllr HS** suggested that a contractor is paid to carry out access pathway maintenance. **Clerk TL** to research
3. **COMMON.**
	1. Access ramp works have been completed including ‘celpave’ boundary
	2. **CHAIR DP** confirmed that 2 of new picnic tables ordered should be placed at the southern end of common away from play equipment
	3. **CHAIR DP** requested that ‘petanque pitch’ be added to future agenda
	4. **CHAIR DP** acknowledged community work carried out on Trowse Common to plant wildflowers
4. **STREET SIGNAGE & HIGHWAYS**
	1. **Clerk TL** confirmed that re-siting of school safety signage is ongoing, with signs to be moved to opposite side of White Horse Lane
5. **MAINTENANCE**
	1. **CLLRS** discussed the area of land around Highland Crescent and whether Highways Authority would consider PC taking over maintenance. **Clerk TL** researching and awaiting response
6. **FLOODING**

10.1 Norfolk County Council have set up a new flooding scrutiny committee to review the flooding issues across the region. Data reporting is essential to informing their work, so this to be shared by PC at times of flooding. **PARISH COUNCIL** will be responsible for collation of photographs and responding to Norfolk County Council with report of flooding issues.

1. **TIME AND DATE OF NEXT MEETING**
	1. Meeting on 13th April at 7pm
2. **AOB**

12.1 **Cllrs** requested that the following items be added to future agenda; Benches at Pepperpot Drive open space;