**MINUTES OF TROWSE WITH NEWTON PARISH COUNCIL OPEN SPACES AND PROPERTY COMMITTEE MEETING**

Held at The Manor Rooms, The Street, Trowse on: **Tuesday 20th April 2020 at 7pm**

Present: Cllrs Ann Greenizan, Duncan Price (Chair), Hazel Smith

Clerk: Ted Leggett

1. **ATTENDANCE.** All present (with one vacant Cllr position)
2. **DECLARATIONS OF INTEREST AND DISPENSATIONS**

**Cllrs Greenizan and Smith** are all allotment holders. No decisions to be taken concerning allotments at this committee.

1. **MINUTES OF PREVIOUS MEETING.**

3.1 Minutes approved with amendment to item 7.4 & 10

1. **PUBLIC FORUM.**

4.1 No members of the public in attendance, and no questions submitted

1. **ALLOTMENTS**
	1. **Clerk TL** to arrange meeting with fencing contractor before commencement of boundary works, and for quotation meeting for Cemetery boundary
	2. Allotment plot-holders **21 & 25B** to be notified of warning of lack cultivation on plots
	3. Sycamore works discussed, quotation provided by **CGM** approved. Resident offered a contribution towards works, but this offer was declined. Resident welcome to contribute to tree planting schemes in future if desired
2. **Cemetery**
	1. **CHAIR DP** requested that gravediggers be advised to dispose of spoil within designated area of cemetery
	2. Quotation not yet received from Town & Country. They will also be quoting to tidy up rose garden and dispose of sycamore
	3. **Cllr HS** suggested that consideration should be made to limit the use of plastic flowers within the cemetery, and this will be added to the draft regulations.
	4. **Cllr HS** that regulation for dogs to always be on leads be added to the draft regulations. **CLERK TL** to research cost of further dog bin to be put in the cemetery
3. **COMMON.**
	1. **CLLRS** agreed in principle to community library/sharing facility. **CLLRS** requested that consideration be given to using the bus stop with interior shelving as an option
	2. **CHAIR DP** gave update and specification of Petanque pitch. **Clerk TL** to arrange site meeting for quotation
4. **STREET SIGNAGE & HIGHWAYS**
	1. **CLLRS** discussed options regarding differing bins. Resolved to install dog bin at a location to be agreed near entrance to Pepperpot Drive. **Clerk TL** to research best location
	2. Resolved not to install litterbin and review in six months time if required
	3. Resolved that there would be no restrictions on dogs within Pepperpot Drive open spaces
	4. Resolved to agree installation of benches within frontage of Pepperpot Drive and White Horse Lane. **Clerk TL** to review costs and locations
5. **FLOODING**

9.1 Item deferred to next **OPEN SPACES COMMITTEE** for nominations

1. **TIME AND DATE OF NEXT MEETING**
	1. Meeting on 11th May at 7pm