**NOTICE OF TROWSE WITH NEWTON PARISH COUNCIL OPEN SPACES AND PROPERTY COMMITTEE MEETING**

You are hereby summoned to attend the Trowse with Newton Parish Council Meeting to take place at the Manor Rooms, The Street Trowse on: **Monday 13th September 2021 at 7pm**

Members of the press and public are invited to attend, and any questions should be directed to trowsepc@outlook.com

Ted Leggett

Ted Leggett Parish Clerk

**AGENDA**

**1. ATTENDANCE**

To note those present and consider apologies for absence. Committee members are Councillors Duncan Price (Chair), James Smerdon, Paul Greenizan and Morgan Haynes

**2. DECLARATIONS OF INTEREST AND DISPENSATIONS** To consider any dispensations previously submitted.

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests Form. You must declare the interest and leave the room whilst the matter is under discussion.

You have a Personal Interest in a matter to be discussed if it affects:

* • Your wellbeing or financial position.
* • That of your family or close friends.
* • That of a club or society in which you have a management role.

In these instances, members must declare a PERSONAL interest, but can speak and vote on the matter. Whenever you declare an interest you must say why the interest arises so that it may be included in the minutes.

**Chair Duncan Price** to confirm that, due to current legislation, no decisions may be made in a virtual meeting environment and any decisions necessary to be deferred to the next available meeting

**3. MINUTES OF PREVIOUS MEETING**

3.1 to confirm satisfaction with minutes of previous meeting

**4. PUBLIC FORUM**

4.1 To receive comments from members of the public, restricted to 2 minutes per person, on matters elsewhere in the agenda. Item to last no more than 10 minutes.

**5. ALLOTMENTS.**

5.1 To provide update on allotment tenancies

5.2 To discuss maintenance plans

5.3 To discuss any allotments that are not being cultivated in line with allotment regulations

5.4 Update from **NHPO KL** regarding tree works

**6. CEMETERY.**

6.1 To confirm that Fence Line East and South repair and replacement works and gate renovation works have been ordered with G&G fencing. Work to commence in October

6.2 Rotunda works update

6.3 To discuss and vote for option of container or outbuilding in Cemetery area for storage of PC equipment, sandbags

6.3 **Cllr MH** to provide report regarding Gravestone monitoring

6.4 To discuss Cemetery maintenance quote if received

**7. COMMON.**

7.1 To discuss and confirm quotation for Adult Gym Equipment and associated installation materials

7.2 To discuss option of table tennis set up

7.3 **NHPO KL** to provide update on current tree works and replanting

7.4 **Clerk TL** to update regarding installation of benches and noticeboards

**8. HIGHWAYS & OPEN SPACE LAND**

8.1 To discuss and vote on Open Space Land option from Pepperpot Drive and Mustard Way

8.2 To discuss and vote on ‘mustard colours’ option for new street name signs

8.3 **Cllr PG** to provide update on ‘Thyngs’ app, including what the app can be used for and costs

**9. FLOODING**

9.1 **Cllr MH** to provide update on Flood Monitoring

9.2 To discuss Environment Agency report

**10. POLICY**

10.1 To discuss any necessary policy matters

**11. AOB**

**12. TIME AND DATE OF NEXT MEETING**