**NOTICE OF TROWSE WITH NEWTON PARISH COUNCIL OPEN SPACES AND PROPERTY COMMITTEE MEETING**

You are hereby summoned to attend the Trowse with Newton Parish Council Meeting to take place at the Manor Rooms, The Street Trowse on: **Monday 10th January 2022 at 7pm**

Members of the press and public are invited to attend, and any questions should be directed to trowsepc@outlook.com

Ted Leggett

Ted Leggett Parish Clerk

**AGENDA**

**1. ATTENDANCE**

To note those present and consider apologies for absence. Committee members are Councillors Duncan Price (Chair), James Smerdon, Paul Greenizan and Morgan Haynes

**2. DECLARATIONS OF INTEREST AND DISPENSATIONS** To consider any dispensations previously submitted.

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests Form. You must declare the interest and leave the room whilst the matter is under discussion.

You have a Personal Interest in a matter to be discussed if it affects:

* • Your wellbeing or financial position.
* • That of your family or close friends.
* • That of a club or society in which you have a management role.

In these instances, members must declare a PERSONAL interest, but can speak and vote on the matter. Whenever you declare an interest you must say why the interest arises so that it may be included in the minutes.

**3. MINUTES OF PREVIOUS MEETING**

3.1 to confirm satisfaction with minutes of previous meeting

**4. PUBLIC FORUM**

4.1 To receive comments from members of the public, restricted to 2 minutes per person, on matters elsewhere in the agenda. Item to last no more than 10 minutes.

**5. ALLOTMENTS.**

5.1 To provide update on allotment tenancies

5.2 To discuss the potential use of plot BH1 as a ‘supported charity’ plot

5.3 **Cllrs** to discuss quotation for removal of asbestos at Dell allotments (Plot D36)

**6. HERITAGE INFORMATION PROJECT**

6.1 Following previous presentation from Laura Fox-Newby regarding ‘Thyngs’ App, further discussion to be led by **Cllr Paul Greenizan**

**7. CEMETERY.**

7.1 To confirm that Fence Line East and South repair and replacement works and gate renovation works have been completed with G&G fencing.

7.2 Rotunda works update

7.3 Discussion required regarding installation of bins and composting area for use of visitors

7.3 **Cllr MH** to provide report regarding Gravestone monitoring

**8. COMMON.**

8.1 **Cllrs** to discuss any specific locations required for village wide site visit on 15th January

8.2 **NHPO KL** to provide update on current tree works and replanting (**Clerk TL** to provide info on tree delivery)

8.3 **Clerk TL** to update on Christmas lights project. **Cllrs** to give feedback on project in preparation for next year

**9. HIGHWAYS & OPEN SPACES**

9.1 **Clerk TL** to relay info regarding ‘safety mirror’ to be positioned opposite entrance to Dell Loke

9.3 **Cllrs** to discuss intentions for renovation of Village sign and to review first quote for replica piece to be made

**10. FLOODING**

10.1 **Cllr MH** to provide update on Flood Monitoring

10.2 **Clerk TL** to provide update on Floodsax product

**11. POLICY**

11.1 To discuss any necessary policy matters

**12. AOB**

**13. TIME AND DATE OF NEXT MEETING**