**NOTICE OF TROWSE WITH NEWTON PARISH COUNCIL MEETING**

You are hereby summoned to attend the Trowse with Newton Parish Council Meeting

on: **Monday 25th April 2022 at 7.15pm at Trowse Manor Rooms**

 Please contact the clerk at trowsepc@outlook.com with any questions.

Kate Leggett

Kate Leggett
Parish Clerk

# AGENDA

1. **ATTENDANCE**

To note those present and consider apologies for absence.

1. **DECLARATIONS OF INTEREST AND DISPENSATIONS**
	1. To consider the process for dispensations – either via the Clerk or by Full Council.
	2. To consider any dispensations previously submitted.

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests Form. You must declare the interest and leave the room whilst the matter is under discussion.

You have a Personal Interest in a matter to be discussed if it affects:

* Your wellbeing or financial position.
* That of your family or close friends.
* That of a club or society in which you have a management role.

In these instances, members must declare a PERSONAL interest, but can speak and vote on the matter. Whenever you declare an interest, you must say why the interest arises so that it may be included in the minutes.

1. **MINUTES OF PREVIOUS MEETING**

**3.1** To confirm the accuracy of the minutes of the last Parish Council Meeting held on 21st March 2022.

1. **PUBLIC FORUM**
	1. To receive reports from County Councillor – Vic James Thomson, South Norfolk District Councillor – Lisa Neal and Police if present.
	2. To receive comments from members of the public, restricted to 2 minutes per person, on matters elsewhere in the agenda. Item to last no more than 10 minutes.
2. **MATTERS ARISING FROM PREVIOUS MEETINGS – TO RECEIVE UPDATES FROM CLERK**
	1. First planning meeting took place on 4th April. KL to provide update.
	2. Committee members. Councillors to be assigned to sub-committees following co- option of new Councillors at previous meeting.
3. **COMMITTEES UPDATES**
	1. **CHAIRS OF COMMITTEES** to provide updates on actions and progress of committee meetings not already on the agenda.
4. **PLANNING**

No applications, or decisions for this meeting

1. **NEIGHBOURHOOD PLAN.**
	1. KL to provide update on progress of Neighbourhood plan
2. **FINANCIAL MATTERS**
	1. To agree payments as circulated
	2. Bank Balances

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| --- | --- | --- | --- |
|  | **Date** | **Amount** | **Previous month** |
| **Lloyds Treasurers** | **28/03/2022** | **£16,698.34** | £56,653.67 |
| **Lloyds Business** | **01/02/2022** | **£15,224.57** | £15,224.67 |
| **Santander** | **02/04/2022** | **£9,097.57** | £9,096.66 |
| **Nationwide** | **31/03/2022** | **£80,267.62** | £8,0227.51 |
| **Unity Bank** | **31/03/2022** | **£21,435.61** | £38.45 |
| **Total** |  | **£142,723.71** | £161,240.86 |

1. **OPEN SPACES**

**COMMON**

* 1. Update on Table Tennis Table.
	2. Confirm Gym equipment installation date of week commencing 9th May.
	3. Church discussions regarding car park facilities.
	4. Car park grass cutting.
	5. Defib update

**ALLOTMENTS**

* 1. Confirm representatives for the £500 funds for both allotment sites.
	2. Update from KL regarding tree works on Block Hill.
	3. Update from KL regarding Block Hill taps.
	4. Wheelchair access for Block Hill.

**CEMETERY**

* 1. Open Spaces committee recommendation to halt pergola project.
	2. KL to give update on cemetery signs**.**

**HIGHWAYS AND SIGNAGE**

**10.10** Mirror for Dell Loke. Update from KL

1. **EVENTS**
	1. **KL/Cllr Long and Bowers** to provide update on Jubilee celebrations.
2. **ANY OTHER BUSINESS**
3. **DATE AND TIME OF NEXT MEETING**

Monday 16th May 2022 at 7.15pm

**CHAIRMANS UPDATE. The Chairman may RESOLVE that in accordance with the Public Bodies (admission to Meetings) Act 1960 that the public and press be excluded during consideration of any items due to their confidential nature.**