**TROWSE WITH NEWTON PARISH COUNCIL**

**FINANCE COMMITTEE**

You are hereby summoned to attend the Trowse with newton parish Council Finance Committee meeting on Friday 6th May 2022 at 7.30pm in The Manor Rooms, Trowse.

Members of the press and public are invited to attend. Any questions can be sent to the clerk in advance via email: [trowsepc@outlook.com](mailto:trowsepc@outlook.com)

Kate Leggett

Clerk to the Council.

**001 (001) Apologies**

**002 (002) Declarations of Interest and Dispensations**

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests Form. You must declare the interest and leave the room whilst the matter is under discussion.

You have a Personal Interest in a matter to be discussed if it affects:

* + - Your wellbeing or financial position.
    - That of your family or close friends.
    - That of a club or society in which you have a management role.

In these instances, members must declare a PERSONAL interest, but can speak and vote on the matter. Whenever you declare an interest you must say why the interest arises so that it may be included in the minutes.

**003 (003) Minutes of the previous meeting**

3.1 To approve the minutes of the meeting held on 14th February 2022.

**004 (004) Matter Arising from the previous minutes.**

4.1 To discuss any matters arising from the previous minutes.

**005 (005) Public Forum**

5.1 To receive any comments from members the public.

**006 (006) Clerks Report**

6.1 Clerk to provide an update on current financial matters including internal audit report.

**007 (007) Financial Procedures**

7.1 To discuss future Financial Procedures and their implementation.

7.2 Audit process.

7.3 Bank reconciliation.

**008 (008) Banking Issues**

8.1 To discuss ongoing Santander issues and their resolution.

**009 (009) Any Other Business**

**010 (010) Date and Time of next meeting.**