**NOTICE OF TROWSE WITH NEWTON PARISH COUNCIL OPEN SPACES AND PROPERTY COMMITTEE MEETING**

You are hereby summoned to attend the Trowse with Newton Parish Council Meeting to take place at the Manor Rooms, The Street Trowse on: **Thursday 16th 2022 at 7.15pm**

Members of the press and public are invited to attend, and any questions should be directed to trowsepc@outlook.com

Kate Leggett

Mrs. Kate Leggett. Parish Clerk

**AGENDA**

**1. ATTENDANCE**

To note those present and consider apologies for absence. Committee members are Councillors Duncan Price (Chair), Paul Greenizan, Morgan Haynes and Guy Owens.

**2. DECLARATIONS OF INTEREST AND DISPENSATIONS** To consider any dispensations previously submitted.

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests Form. You must declare the interest and leave the room whilst the matter is under discussion.

You have a Personal Interest in a matter to be discussed if it affects:

* • Your wellbeing or financial position.
* • That of your family or close friends.
* • That of a club or society in which you have a management role.

In these instances, members must declare a PERSONAL interest, but can speak and vote on the matter. Whenever you declare an interest you must say why the interest arises so that it may be included in the minutes.

**3. MINUTES OF PREVIOUS MEETING**

3.1 – To confirm the minutes of the meeting held on the 6th May 2022.

**4. MATTERS ARISING**

4.1 – To confirm any matters arising from the previous minutes.

**5. PUBLIC FORUM**

5.1 - To receive comments from members of the public, restricted to 2 minutes per person, on matters elsewhere in the agenda. Item to last no more than 10 minutes.

**6. ALLOTMENTS.**

6.1 – Update on allotment waiting list.

6.2 – Allotment request for Adult Education.

6.3 – Field Maple on Dell allotments.

**7. HERITAGE INFORMATION PROJECT**

7.1 - **Cllr Paul Greenizan** to give any update on project after contact with Fakenham Council.

7.2 – Update from **KL** regarding village sign.

**8. CEMETERY.**

8.1 - **Cllr MH** to provide report regarding Gravestone monitoring.

8.2– Clerk to provide information on a call from resident asking about grave memorials.

8.3 – Family bench in the cemetery. Clerk to provide information.

**9. COMMON.**

9.1 – Latest play equipment inspection.

9.2 – Car park grazing.

9.3 – Signs for play equipment and adult gym equipment.

**10. HIGHWAYS & OPEN SPACES**

10.1 – Discussion around change to bus stop and pedestrian crossing on White Horse Lane.

**11. FLOODING**

11.1 - **Cllr MH** to provide update on Flood Monitoring.

**12. POLICY AND PROCEDURES.**

12.1 - Forms for checks on Allotments/cemetery/play equipment.

**13. AOB**

**14. TIME AND DATE OF NEXT MEETING**

Thursday 21st July 2022 @ 7.15pm in the Manor Rooms.