**MINUTES OF TROWSE WITH NEWTON PARISH COUNCIL OPEN SPACES AND PROPERTY COMMITTEE MEETING**

Held at The Manor Rooms, The Street, Trowse on: **Monday 6th May 2022 at 6.30pm**

Present: Cllr Price (chair), Cllr Greenizan, Cllr Haynes and Cllr Owen

Clerk: Kate Leggett

1. **ATTENDANCE.**

All Present.

1. **DECLARATIONS OF INTEREST AND DISPENSATIONS**
	1. Cllr Greenizan – items pertaining to the Manor Rooms.
2. **MINUTES OF PREVIOUS MEETING.**
	1. **Minutes of the previous meeting on the 4th April 2022 were agreed and signed.**
3. **MATTERS ARISING**

None for this meeting.

1. **PUBLIC FORUM**

A resident mentioned that she had spoken to a representative from the Norfolk Wildlife Trust about making the ditch on the common a more suitable environment for wildlife. The rep has recently undertaken a similar project at Saxlingham with great success. The resident was organising a site visit but didn’t want to undertaken anything before the planned dredging of the ditch by the Internal Drainage Board. **Clerk to ascertain when the dredging will take place and liaise with resident.**

1. **ALLOTMENTS**
	1. Clerk gave an update regarding the allotment waiting list and explained that new processes were to be put in place to ensure GDPR compliance and effective list management. A process document will be drawn up for approval.
	2. Pest control on the allotments. Council had received a complaint from a resident about the use of pest control devices on the allotments. **It was resolved that alternative measures of control are to be investigated and Rentokill placed on hold fore 3 months when a review will be held.** There was concern that some plot holders might take it upon themselves to put down traps etc.
	3. Field Maple of The Dell. **Quotation was shared with councillors, all in favour, to go to Full Council for approval.**
	4. Footpath through The Dell allotments. Path is between plots 48 and 49. **Clerk to ask Norfolk Homes to fence the gap as they have with the rest of that boundary.** It was also thought that the path at the front of the allotment plots could be blocked of too.
	5. Cessation of Communal plot fund. **All in favour.**
2. **HERITAGE INFORMATION PROJECT**

* 1. No further information at this time. Defer to next meeting.
	2. Discussion took place around the subject of the village sign. It was thought that we could have two signs at each end of the village. The original sign being restored by the family of the sign maker and placed back in the same location and a new one designed by Men’s Shed in Poringland and placed at the White Horse Lane entrance to the village.
1. **CEMETERY.**

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* 1. Cllr Haynes made his report regarding gravestone monitoring. It was noted that the Birthday Banner that was attached to the tree was still there. This can now be removed. New signage for the compost bin etc will be placed following as per the request from Cllr A Greenizan.
	2. Wildflower matting. **Resolved not to continue with this idea but to get Millgate Gardeners to trim the nettles from the entrance of the driveway to the bend in the road.** **Clerk to action.**
1. **COMMON**
	1. The goal posts/nets are in need of repair. **Clerk to investigate costs.**
	2. Request from resident to place family bench on the Common. **All agreed.**
	3. The clerk gave an update on the start date for the Table Tennis installation.
	4. Item to be carried over to next meeting.
2. **HIGHWAYS & OPEN SPACES**

10.1 Clerk reported receiving an email from a resident about the poor repair to potholes at the junction of Whitlingham Lane and The Street. **Item reported to Highways.**

1. **FLOODING**
	1. **Cllr MH** gave report on flooding. The ditch currently has a lot of new reed growth. This may be sorted once the dredging is done.
	2. KL gave those present an update from the Internal Drainage Board regarding Newton Close culvert proposals. IDB is seeking a feasibility study this year and should that prove successful funding will be sought.
2. **POLICY**

None for this meeting

1. **AOB**

The clerk had received a correspondence about changes to legislation regarding dogs on children’s play areas. A consultation is being held but if successful dogs will not be permitted inside enclosed play areas.

1. **TIME AND DATE OF NEXT MEETING**

Thursday 16th June 2022.

**Meeting closed at 7.35pm**