**MINUTES OF TROWSE WITH NEWTON PARISH COUNCIL OPEN SPACES AND PROPERTY COMMITTEE MEETING**

Held at The Manor Rooms, The Street, Trowse on: **Thursday 21st July 2022 at 7.15pm**

Present: Cllr Price (chair), Cllr Greenizan, Cllr Haynes, Cllr Owen and Cllr Bowers

Clerk: Kate Leggett

1. **ATTENDANCE.**

All Present.

1. **DECLARATIONS OF INTEREST AND DISPENSATIONS**
   1. - Cllr Greenizan – Any items pertaining to the Manor Rooms.
2. **MINUTES OF PREVIOUS MEETING.** 
   1. - **Minutes of the previous meeting on the 16th June 2022 were agreed and signed.**
3. **MATTERS ARISING**

None for this meeting.

1. **PUBLIC FORUM**

Chris Bowers has been looking at the SAM camera as it has not been working for some months and it was taken to Dereham to be inspected. No fault found so hopefully will work again once reinstalled. Fee to be paid before collection.

Allotment holders are concerned that a 5-bar gate has been installed on the Dell site near the new estate. There were questions over how a gate can be installed onto private land and we don’t want the allotments to become a right of way. It was our understanding that a fence be erected as per the rest of that boundary. **Clerk to seek meeting with Site Manager from Norfolk Homes to discuss this matter.**

1. **ALLOTMENTS**
   1. -Clerk gave an update regarding the allotment waiting list. Currently have 9 people on the list, most wanting a Dell plot.
   2. - Cllr Haynes provided Dell allotment checks form. Cllr Price to supply clerk with Block Hill as soon as possible. **Clerk to action points as needed.**
2. **HERITAGE INFORMATION PROJECT**

* 1. - No further information at this time. Defer to next meeting.
  2. - Village Sign. Henry Gowman had been due to attend the meeting but sent apologies at the last minute. He did offer some interesting thoughts on design and this will be carried over to next meeting.

1. **CEMETERY.**
   1. - Cllr Haynes has been unable to check the cemetery this month but will provide the check form to the clerk as soon as possible.
2. **COMMON**
   1. - Play Equipment repair. Clerk has yet to hear from EPS about the repairs needed.
   2. - Signs for the play area. Clerk had spoken to someone about bespoke signage but the cost was phenomenal, so alternatives will be sought.
   3. - Cllr Owen provided the clerk with the Play Equipment safety checks. As per Item 9.1 we are awaiting repair costs.
3. **HIGHWAYS & OPEN SPACES**
   1. - Update on Zebra crossing. Having had a discussion with Cllr Bowers the clerk discovered that it was unlikely that we meet the criteria for a Zebra crossing. **Clerk to engage with Gary Overland from Norfolk Highways and seek a meeting to discuss this and other traffic calming measures for the village**.
   2. - Whitlingham Lane light. **Vote to repair said light, all in favour. Clerk to action.**
   3. -Verge opposite May Gurney is very overgrown, obstructing the yellow lines and causing a hazard for road users. **Clerk to report to Highways for management.**
4. **FLOODING**

None for this meeting.

1. **POLICY**
   1. - Discussion took place around the Allotment Management Plan (AMP) and Allotment Handbook that have been produced by the clerk. **Vote to accept both documents with required amendments. All in favour**.

1. **AOB**

The new trees on the Common are in need of water. **Clerk to ask residents if they can spare some time/water for this via Facebook.**

Mirror on Dell Loke. Still with previous clerk.

Trees are obscuring signs on Whitlingham Lane. **Clerk to report to Highways.**

It was thought that the village might like to reintroduce the Community Speedwatch.

The spare dog waste bin is to go up near the school.

1. **TIME AND DATE OF NEXT MEETING**

Thursday 15th September 2022 at 7.15pm.

**Meeting closed at 8.41pm**