**NOTICE OF TROWSE WITH NEWTON PARISH COUNCIL MEETING**

You are hereby summoned to attend the Trowse with Newton Parish Council Meeting

on: **Tuesday 27th September 2022 at 7.15pm at Trowse Manor Rooms**

Please contact the clerk at [trowsepc@outlook.com](mailto:trowsepc@outlook.com) with any questions.

Kate Leggett

Kate Leggett  
Parish Clerk

# AGENDA

1. **ATTENDANCE**

To note those present and consider apologies for absence.

1. **DECLARATIONS OF INTEREST AND DISPENSATIONS**
   1. To consider the process for dispensations – either via the Clerk or by Full Council.
   2. To consider any dispensations previously submitted.

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests Form. You must declare the interest and leave the room whilst the matter is under discussion.

You have a Personal Interest in a matter to be discussed if it affects:

* Your wellbeing or financial position.
* That of your family or close friends.
* That of a club or society in which you have a management role.

In these instances, members must declare a PERSONAL interest, but can speak and vote on the matter. Whenever you declare an interest, you must say why the interest arises so that it may be included in the minutes.

1. **MINUTES OF PREVIOUS MEETING**
2. To confirm the accuracy of the minutes of the last Parish Council Meeting held on 25th July 2022.
3. **PUBLIC FORUM**
   1. To receive reports from County/District Councillors
   2. To receive matters from the public
4. **MATTERS ARISING FROM PREVIOUS MEETINGS** 
   1. Any matters arising from the previous minutes not on the agenda
5. **COMMITTEE UPDATES**
   1. **CHAIRS OF COMMITTEES** to provide brief updates on committee activities.
6. **FINANCIAL MATTERS**
   1. Bank reconciliation
   2. To agree Payments for July/Aug 2022 as circulated
   3. Budget setting for 23-24
7. **PLANNING**

Applications:

**2022/1729** – Gothic Cottage, The Street. Remove sycamore tree, including the stump.

**2022/1763** – The Deal ground and former May Gurney Site. Environmental Impact Assessment Screening Opinion for the development of mixed use residential and commercial development.

1. **OPEN SPACES**

**COMMON**

* 1. Update on benches
  2. Play equipment repair. Approval of quote by full council.

**ALLOTMENTS**

* 1. Update on allotment waiting list
  2. Allotment fee setting and tenancy agreements.

**CEMETERY**

* 1. Cemetery Management document.
  2. Cemetery gates

**HIGHWAYS AND OPEN SPACES**

* 1. Emeregncy flood plan
  2. Village sign update

1. **EVENTS**
2. Discussion about any future/upcoming events
3. **POLICIES**
4. Clerk to go through the current situation with regards to policy documents and discuss how to move this forward.
5. **DATE AND TIME OF NEXT MEETING**

Monday 17th October 2022 at 7.15pm

**CHAIRMANS UPDATE. The Chairman may RESOLVE that in accordance with the Public Bodies (admission to Meetings) Act 1960 that the public and press be excluded during consideration of any items due to their confidential nature.**