**Minutes of Trowse with Newton Parish Council – Finance Committee meeting held on 25th July 2022 at 6.30pm,**

**in The Manor Rooms, Trowse.**

**Present**

Cllr Haynes (chair), Cllr Bowers, Cllr Owen, Kate Leggett (Clerk)

**021 (001) Apologies**

None

**022 (002) Declarations of Interest and Dispensations**

Any items pertaining to allotments or Manor Rooms.

**023 (003) Election of New Chairperson**

Cllr Haynes was proposed by Cllr Owen and seconded by Cllr Bowers. Vote carried. Cllr Haynes takes the chair

**024 (004) Minutes of the previous meeting**

Minutes of the meeting held on the 20th June 2022 were **agreed and signed.**

**025 (005) Maters Arising from the previous minutes**

None

**026 (006) Public Forum**

None

**027 (007) Clerks Report**

6.1 - The clerk gave an update on the banking mandate forms for the new online Lloyds accounts.

**028 (008) Financial Procedures**

8.1 – The clerk and Cllr Bowers took those present through the audit report and AGAR monitoring going forward.

8.2 – Due to last month’s resignation of a councillor the process for changing signatories will have to go back to the start. Full Council to agree to new signatories and details to be sent to Accountant and Banks.

8.3 – Cllrs had been issued this month’s bank reconciliation. **Resolved to accept. Redacted accounts to appear on website, removing personal information.**

**029 (009) Banking Issues**

9.1 As discussed in item 8.2

**030 (010) Any Other Business**

None

**031 (010) Date and time of next meeting**

Next meeting Monday 19th September at 6.30pm.

Meeting closed at 6.50pm