**Trowse with Newton Parish Council**

**Memorial plaque application form**

Please return to Trowse Parish Council, The Manor Rooms, The Street, Trowse, Norwich, NR14 8ST

1. Your details

Name:

Address:

Postcode:

Telephone:

1. I wish to purchase a Memorial Plaque in the Whitlingham Lane Cemetery in memory of who is located in grave number: (if applicable)
2. I would like to have the following text engraved in [GOLD / SLIVER] on the memorial plaque: (one character per box, including spaces). Please use BLOCK CAPITALS

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | 1  | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| Line 1 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Line 2 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Line 3 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Line 4 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Line 5 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Line 6 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Line 7 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Line 8 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Line 9 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

1. Conditions of purchase and installation

I hereby agree to the following conditions

1. Position and text of memorial to be agreed with Trowse Parish Council

2. Additional inscriptions may be added which will take the form of a replacement plaque and be charged at the current rate at the time of application

**Signed:**

**Date:**

**Official use only: Officers initials and date**

**Memorial plaque location agreed:**

**Memorial text approved Order raised with supplier:**

**Memorial plaque received and installed:**

**Sales order / invoice raised:**