**NOTICE OF TROWSE WITH NEWTON PARISH COUNCIL MEETING**

You are hereby summoned to attend the Trowse with Newton Parish Council Meeting

on: **Monday 17th October 2022 at 7.15pm at Trowse Manor Rooms**

Please contact the clerk at [trowsepc@outlook.com](mailto:trowsepc@outlook.com) with any questions.

Kate Leggett

Kate Leggett  
Parish Clerk

# AGENDA

1. **ATTENDANCE**

To note those present and consider apologies for absence.

1. **DECLARATIONS OF INTEREST AND DISPENSATIONS**
   1. To consider the process for dispensations – either via the Clerk or by Full Council.
   2. To consider any dispensations previously submitted.

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests Form. You must declare the interest and leave the room whilst the matter is under discussion.

You have a Personal Interest in a matter to be discussed if it affects:

* Your wellbeing or financial position.
* That of your family or close friends.
* That of a club or society in which you have a management role.

In these instances, members must declare a PERSONAL interest, but can speak and vote on the matter. Whenever you declare an interest, you must say why the interest arises so that it may be included in the minutes.

1. **MINUTES OF PREVIOUS MEETING**
2. To confirm the accuracy of the minutes of the last Parish Council Meeting held on 27th September 2022.
3. **PUBLIC FORUM**
   1. To receive reports from County/District Councillors
   2. To receive matters from the public
4. **MATTERS ARISING FROM PREVIOUS MEETINGS** 
   1. Amplification for council meetings, update from Clerk
5. **CO-OPTION OF NEW COUNCILLOR**
6. Announcement of results of casual vacancy interviews
7. **COMMITTEE UPDATES**
   1. **CHAIRS OF COMMITTEES** to provide brief updates on committee activities.
8. **FINANCIAL MATTERS**
   1. Bank reconciliation
   2. To agree Payments for Sept 2022 as circulated
   3. Budget setting for 23-24
   4. Nationwide update
   5. Internal Audit progress.
9. **PLANNING**
10. Council comments on the proposed Environmental Impact Assessment for May Gurney Site.
11. **Applications**

**2022/1902** – 2 Devon Way, Trowse - T1 (Bullace) - Approx height 6m, approx radius N/S/E/W 4m. Reduce crown area by approx 1.5m all round to leave approx height at 4.5m, radius N/S/E/W 2.5m. T2 (Norway Maple) - Crown clean. T3 (Purple Plum) - Remove. T4 (Variegated Maple) - Crown clean. T6 (Cockspur Hawthorn) - Crown clean. T7 (Magnolia) - approx height 4m with radius N/S/E/W 2m. Reduce in height by approx 1.5m all round leaving tree height at approx 2.5m.

**Decisions**

**2022/1729** – Gothic Cottage, The Street, Trowse – Tree works on a conservation area. No objections.

1. **OPEN SPACES**

**COMMON**

* 1. Drainage update

**ALLOTMENTS**

* 1. Update on allotment waiting list

**CEMETERY**

* 1. Cemetery gates

**HIGHWAYS AND OPEN SPACES**

* 1. Village sign update
  2. Parking scheme update.

1. **EVENTS**
2. Discussion about any future/upcoming events
3. **POLICIES**
4. Model Standing Orders
5. Health and Safety Policy
6. **AOB**
7. Warm hubs
8. **DATE AND TIME OF NEXT MEETING**

Monday 21st November 2022 at 7.15pm

**CHAIRMANS UPDATE. The Chairman may RESOLVE that in accordance with the Public Bodies (admission to Meetings) Act 1960 that the public and press be excluded during consideration of any items due to their confidential nature.**