**TROWSE WITH NEWTON PARISH COUNCIL**

**FINANCE COMMITTEE**

You are hereby summoned to attend the Trowse with newton parish Council Finance Committee meeting on **Monday 21st November 2022 at 6.30pm** in The Manor Rooms, Trowse.

Members of the press and public are invited to attend. Any questions can be sent to the clerk in advance via email: [trowsepc@outlook.com](mailto:trowsepc@outlook.com)

Kate Leggett

Clerk to the Council.

**001 Apologies**

**002 Declarations of Interest and Dispensations**

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests Form. You must declare the interest and leave the room whilst the matter is under discussion.

You have a Personal Interest in a matter to be discussed if it affects:

* + - Your wellbeing or financial position.
    - That of your family or close friends.
    - That of a club or society in which you have a management role.

In these instances, members must declare a PERSONAL interest, but can speak and vote on the matter. Whenever you declare an interest, you must say why the interest arises so that it may be included in the minutes.

**003 Minutes of the previous meeting**

3.1 To approve the minutes of the meeting held on 17th October 2022.

**004 Matter Arising from the previous minutes.**

4.1 To discuss any matters arising from the previous minutes.

**005 Public Forum**

5.1 To receive any comments from members the public.

**006 Financial Procedures**

6.1

1. Budget setting
2. Progress against action plan

6.2 Payments and Bank Reconciliations

**007 Banking Issues**

7.1 To discuss ongoing banking issues and their resolution.

**008 Any Other Business**

**009 Date and Time of next meeting.**

Monday 19th December 2022 at 6.30pm