**Minutes of Trowse with Newton Parish Council – Finance Committee meeting held on 21st November 2022 at 6.30pm,**

**in The Manor Rooms, Trowse.**

**Present**

Cllr Haynes (chair), Cllr Bowers, Cllr Owen, Kate Leggett (Clerk)

**042 (001) Apologies**

None

**043 (002) Declarations of Interest and Dispensations**

Any items pertaining to allotments or Manor Rooms.

**044 (003) Minutes of the previous meeting**

Minutes of the meeting held on the 17th October 2022 were **agreed and signed.**

**045 (004) Maters Arising from the previous minutes**

Cllr Haynes enquired about the banking signatories. Clerk gave an update as to where we are at in the process.

**044 (005) Public Forum**

None

**047 (006) Financial Procedures**

6.1

a) Cllr Bowers and the clerk went through the budget in more detail with the other councillors. A final draft of the proposed budget will be presented to the finance committee before the next full council meeting.

b) Progress against the action plan. The clerk informed councillors that there was only one outstanding action on the budget action plan.

6.2

a) **Payments and Bank reconciliations were agreed.**

**049 (007) Banking Issues**

7.1 As discussed in Item 004.

**050 (008) Any Other Business**

None

**051 (009) Date and time of next meeting**

Next meeting Monday 19th December at 6.30pm.

Meeting closed at 7.06pm

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| **Decisions/Actions** | **Delegated to** |
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