

**Minutes of Trowse with Newton Parish Council – Finance Committee
meeting held on 20th March 2023 at 6.30pm,
in The Manor Rooms, Trowse.**

Present

Cllr Bowers, Cllr Owen (Chair for this meeting), Cllr King and Kate Leggett (Clerk)

061 (001) Apologies

Cllr Haynes

062 (002) Declarations of Interest and Dispensations

None for this meeting

063 (003) Minutes of the previous meeting

Minutes of the meeting held on the 20th February 2023 were **agreed and signed.**

064 (004) Matters Arising from the previous minutes

Scribe software update is ongoing.

VAT reclaim has been received into the bank.

065 (005) Public Forum

None

066 (006) Financial Procedures

6.1

a) **Payments and Bank reconciliations for February 2022 were agreed and signed.**

Clerk to investigate if Unity Bank have a savings account.

067 (007) Banking Issues

7.1 Discussion around the provision of Ear Marked Reserves (EMR). Cllr Bowers took those present through the explanation of EMR. **Resolved to recommend to full council that 20% of budgeted funds for 23/24 year are listed as EMR against itemised projects/items. Proposed by Cllr Owen, seconded by Cllr King. All in favour.**

Clerk to produce an EMR Policy.

068 (008) Any Other Business

None

069 (009) Date and time of next meeting

Next meeting Monday 17th April 2023 at 6.30pm.

Meeting closed at 7.04pm

Decisions/Actions	Delegated to
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Sign:

Date:

EMR Policy	Clerk
Scribe updates	Clerk and Cllr Bowers

DR
A
A
A

Sign:

Date: