

MINUTES OF TROWSE WITH NEWTON PARISH COUNCIL OPEN SPACES AND PROPERTY COMMITTEE MEETING

Held at The Manor Rooms, The Street, Trowse on: **Thursday 16th March 2023 at 7.15pm**

Present: Cllr Price (Chair) Cllr Owen, Cllr Greenizan, and Cllr Haynes.
Clerk: Kate Leggett

084 (001) APOLOGIES

None for this meeting

085 (002) DECLARATIONS OF INTEREST AND DIPENSATION

None for this meeting.

086 (003) MINUTES OF THE PREVIOUS MEETING

Minutes for the meeting held on the 16th February were **agreed and signed.**

087 (004) MATTERS ARISING

The Clerk informed those present that she had produced a pro former for the inspection of the benches on the common.

088 (005) PUBLIC FORUM

The new colours for the Newton Close signs have not been well received. They will be left until new colours can be decided at full council.

Chris Bowers informed councillors that the safety sign for the adult gym equipment was ready to be put up, we are just waiting for a suitable post.

The bus shelter roof tile repair will take place on the 20th. The seating inside the shelter is to be looked at due to its poor condition.

It was reported that the five-bar gate on the allotment had been broken but as council is looking to replant the hedge that was removed it was thought that a repair was not necessary.

Chris Bowers also wanted to state that he has no vested interest as the chairman's husband but was happy to act as a point of contact in the village in the clerk's absence, assisting where he can. The Clerk thanked Mr Bowers for all his help over the last few months, which has been invaluable. Thanks were also reiterated by the Councillors present.

089 (006) ALLOTMENTS

6.1 – Clerk gave those present an update on the current waiting list. The clerk mentioned that she had contacted the school about having a plot at Block Hill but the school had stated that the site was too far away.

6.2 – Forms to be sent to the clerk. Cllr Haynes suggested making sure that the Rentokill boxes were all present and correct.

6.3 – Block Hill driveway. Clerk has set up an account with Longwater Gravel for this and will be ordering some crushed asphalt.

6.4 – Pest control. Clerk reported that 17 rats had been removed from the allotment sites.

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Date:

6.5 - The clerk gave those present an update regarding the compost plot on Block Hill, and the boundary hedge to the rear of the houses on Devon Way. **Clerk to investigate boundary ownership and produce signage for the compost plot.**

6.6 - Works to Mulberry tree on Dell Allotments. **Resolved to recommend to Full Council.**

6.7 - Replacement hedge on Dell Allotments. **Clerk to investigate cost of suitable hedgerow trees.** Henry Gowman has said that he has some canes and guards which the council can have free of charge.

090 (007) HERITAGE AND INFORMATION PROJECT

7.1 – The clerk updated the members on the progress with the heritage project. The suitcase of information has now been catalogued and interested parties have come forward to offer their help. **Clerk to arrange an informal get together to chat about the project.**

091 (008) CEMETERY

8.1 – Clerk provided Cllr Haynes with spare cemetery check forms. Check to be done at a later date.

8.2 - The clerk raised the topic of a designated compost bin for the cemetery which would be located next to the general waste (black) bin. Mr Bowers suggested an allotment holder may have access to some spare pallets which can be used to build and compost area. **Clerk to investigate.**

8.3 - Following a trip to the cemetery the clerk suggested that it may be helpful to make signage clearer and as soon as you come into the cemetery gates. On the subject of cemetery gates, it was thought that Mr Burrell who had put the bus shelter window in place may be able to assist in putting up the new gates.

092 (009) COMMON

9.1 – None for this meeting. The play equipment repair had been scheduled for week beginning 6th May but it was not thought that this had taken place. **Clerk to follow up.**

9.2 – Seating inspections. **Clerk to share the pro former she has produced.**

093 (010) HIGHWAYS AND OPEN SPACES

10.1 – SAM Camera. Clerk reported that the new Camera had been delivered and she will wait for Cllr Bowers to return to get this placed and working properly.

094 (011) FLOODING

Nothing for this meeting.

095 (012) POLICIES AND PROCEDURES

12.1 - Further discussions took place following talks with the members of the Personnel and Communications Committee. **The role was agreed in principle and it was resolved to present to full council at the April meeting.**

096 (013) Events

Coronation event. The clerk took Councillors through the ongoing plans for activities. Cllr Price asked if the councillors and volunteers could have some ID for the day. **Clerk to investigate lanyards.**

097 (014) AOB

Cllr Greenizan had noted an article about the supply of Electric Charging Points being made available in all villages. It was thought that might come along with the installation of the Beryl Bikes.

Councillors asked if something can be done to stop irresponsible drivers parking on the flower beds during football matches. It was thought that some short stakes could be placed in the ground to deter drivers.

Sign:

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The quote for the grass cutting costs to be place on the agenda for Full Council's April meeting.

(015) DATE AND TIME OF NEXT MEETING

Next meeting will be held on 13th April 2023 @ 7.15pm in the Manor Rooms.

Meeting closed at 20.38

Decisions/ Actions	Delegated to
Heritage project	On going
Cemetery signage/compost bin	Clerk
Chase up play equipment repair	Clerk
Grounds persons role	To be agenda item at April's Full Council meeting.

Sign:

Date: