

NOTICE OF TROWSE WITH NEWTON PARISH COUNCIL MEETING

You are hereby summoned to attend the Trowse with Newton Parish Council Meeting
on: Monday 21st August 2023 at 7.15pm at Trowse Manor Rooms

Please contact the clerk at trowsepc@outlook.com with any questions.

Kate Leggett (Parish Clerk)

Agenda

1. Apologies for absence

2. Declaration of Interest and Dispensations.

- a) To consider the process for dispensations – either via the Clerk or by Full Council.
- b) To consider any dispensations previously submitted.

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests Form. You must declare the interest and leave the room whilst the matter is under discussion.

You have a Personal Interest in a matter to be discussed if it affects:

- Your wellbeing or financial position.
- That of your family or close friends.
- That of a club or society in which you have a management role.

In these instances, members must declare a PERSONAL interest, but can speak and vote on the matter. Whenever you declare an interest, you must say why the interest arises so that it may be included in the minutes.

3. MINUTES OF PREVIOUS MEETING

3.1-To confirm the minutes of the last Parish Council Meeting held on 19th June 2023

4. PUBLIC FORUM

4.1-To receive reports from County/District Councillors

4.2-To receive matters from the public

5. MATTERS ARISING FROM PREVIOUS MEETINGS

| Decisions/Actions | Delegated to |
|--------------------------------------|--------------------------|
| Email Cllr Thomson about Beryl Bikes | Clerk- actioned. |
| Memorial inspections | Clerk- awaiting response |
| Insurance renewal | Clerk - actioned |
| Grass cutting White Horse Lane | Clerk - actioned |

6. UPDATES FROM FINANCE AND PERSONNEL AND COMMUNICATIONS COMMITTEE

6.1 – Personnel and Communications update from committee chair.

6.2 – Finance committee update

- a) Discussion about possible annual village event on the common.

7. OPEN SPACES

COMMON

10.1 - Play equipment repair and vandalism – an update from the clerk

10.2 – Common goal posts and nets.

10.3 – Gazebos from the old school and their possible placement on the common.

ALLOTMENTS

10.4 – Update from clerk regarding any allotment issues.

HIGHWAYS AND OPEN SPACES

10.5 - Anti-social Behaviour, Crime and Policing Act 2014. Proposed Public Space Protection Order (PSPO) (vehicle related ASB): South Norfolk. Letter circulated with the agenda. **To discuss and agree response to South Norfolk District Council.**

10.6 - Flood Resilience protection. Information from the Environment Agency. For Information only.

10.7 - Street Lighting maintenance contract.

CEMETERY/CHURCHYARD

10.8 Plaque for the new cemetery gates

10.9 - Quote for works on two horse chestnut trees in the churchyard. To discuss and agree the budget for these works.

8. MANOR ROOMS

8.1 - Report from Manor Rooms Management Committee.

9. FINANCIAL MATTERS

9.1- To agree Payments for June and July 2023 as circulated.

9.2 –To agree Bank reconciliations for June and July 23 as circulated.

9.3 - Budget preparation discussions. Viewing the circulated budget versus actual spends so far this year, discussions to take place about budget provision ahead of the budget setting in the coming months.

9.4 - Scribe accounting package for Cemetery and Allotment management. Details following investigations made by the clerk regarding these management systems.

10. PLANNING

APPLICATIONS:

2023/1825 – Reserved matters application for scale, layout, appearance and landscaping following outline permission (2011/0152/O) for erection of a maximum of 670 dwellings, a local centre comprising commercial uses (A1/A2/A3): restaurant/dining quarter and public house (A3/A4); demolition of buildings on the May Gurney site (excluding the former public house); an access bridge over the River Yare; new access road; car parking; flood risk management measures; landscape measures inc earthworks to form new swales and other biodiversity enhancements including the re-use of the Grade II Listed brick kiln for use by bats. The Deal Ground and Former May Gurney Site: The Street Trowse Norfolk – **Discussion and action to be agreed following working group meeting and the PC’s response to this application.**

11. POLICIES

None for this meeting.

12. DATE AND TIME OF NEXT MEETING

Monday 18th September 2023 @: 7.15pm.