

TROWSE WITH NEWTON PARISH COUNCIL

FINANCE COMMITTEE

You are hereby summoned to attend the Trowse with newton parish Council Finance Committee meeting on Monday 21st August 2023 **at 6.30pm** in The Manor Rooms, Trowse. Members of the press and public are invited to attend. Any questions can be sent to the clerk in advance via email: trowsepc@outlook.com

Kate Leggett

Clerk to the Council.

001 Apologies

002 Declarations of Interest and Dispensations

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests Form. You must declare the interest and leave the room whilst the matter is under discussion.

You have a Personal Interest in a matter to be discussed if it affects:

- Your wellbeing or financial position.
- That of your family or close friends.
- That of a club or society in which you have a management role.

In these instances, members must declare a PERSONAL interest, but can speak and vote on the matter. Whenever you declare an interest, you must say why the interest arises so that it may be included in the minutes.

003 Minutes of the previous meeting

3.1 To approve the minutes of the meeting held on 19th June 2023.

004 Matter Arising from the previous minutes.

4.1 To discuss any matters arising from the previous minutes.

005 Public Forum

5.1 To receive any comments from members the public.

006 Financial Procedures and

6.1 Payments and Bank Reconciliations

a) To agree bank reconciliation and monthly payments for June and July 2023

6.2 Budget monitoring and discussion around budget setting for 24/25. To review payments to date against budgeted figures. Information circulated ahead of the meeting.

6.3 Discussion around the cost of room hire fees for meetings.

6.4 Discussion around the provision of an annual village event, with event costings and possible ideas. This is also to be raised at Full Council.

007 Banking Issues

7.1 Update on the current banking situation.

008 Date and Time of next meeting.

Monday 18th September 2023 at 6.30pm.