

TROWSE WITH NEWTON PARISH COUNCIL

Minutes of the Annual Parish Council meeting, held on 15th May 2023 in The Manor Rooms, Trowse at 7.15pm.

PRESENT

Cllr Bowers, Cllr P. Greenizan, Cllr Long, Cllr Haynes, Cllr Owen, Cllr Price, Cllr Barnes, Cllr A. Greenizan, Kate Leggett (Clerk) Cllr Neal (District), Cllr Fowler, (District) Cllr Thomson (County)

017 (001) APOLOGIES

Cllrs King

018 (002) DECLARATIONS OF INTEREST AND DISPENSATIONS

Cllrs on the Manor Rooms Management Committee and those with allotments

019 (003) MINUTES OF THE PREVIOUS MEETING

Minutes of the meeting held on the 15th May 2023 were **AGREED and signed.**

020 (004) PUBLIC FORUM

a)

District report – at the end of these minutes - report added to website

County report – Cllr Thomson was not present for this section.

b) **Public**

A resident spoke about the proposed parking scheme asking if the Parish Council would consider holding a referendum about the scheme. In response to Cllr Neal's figures from the consultation the resident commented that there had been nothing on the consultation asking for full addresses from respondents as most of the responses had been via email.

A resident thanked the Parish Council for raising the issue of the MUGA. He stated that it seems a shame and a waste that basket ball courts sit empty and unused when local children could be using them recreationally. Cllr Neal stated that this might be because public liability insurance might be needed. Cllr Bowers suggested that the Parish Council make contact with Crown Point Estates and Mr Steve Peart from Norfolk CC about this. **Clerk to action.**

Another resident with regards to the above comment mentioned that we should be looking for ways to make things possible, instead of reasons to not do them.

A resident commented that he was please to see the allotment access has once again been granted for walking through Sparkes Wood. He also asked why the five-bar gate had been blocked off and would the PC consider reinstating the it. The clerk advised him that the gate was originally put in to allow skip access to the allotment but it was since discovered that Dell Loke could be used and therefore the hedge that was removed for the gate would be reinstated to allow for the green corridor to become available for wildlife once again.

Resident also asked who was in charge of cutting the church car park. It was stated that as the church car park is part of the common it fell to the PC to cut it. Resident commented that if it wasn't a car park the cattle would be able to graze there.

021 (005) MATTERS ARISING FROM PREVIOUS MINUTES (UPDATE FROM THE CLERK)

Sign

Date

Decisions/Actions	Delegated to
Block Hill/Whitlingham wicket gate repair	Clerk
Email Cllr Thomson about Beryl Bikes	Clerk- actioned.
Tarmac planning application investigations	Clerk- response received.
Memorial inspections	Clerk- awaiting response
Insurance renewal	Clerk - actioned
Grass cutting White Horse Lane	Clerk - actioned

022 (006) COMMITTEE UPDATES

Finance

Cllr Haynes gave those present an update of the Finance Committee.

- Year end finance have been signed off by the internal auditor and are ready to be sent to external auditor.
- Have a new system in place for budget monitoring. This will be done monthly by the finance committee as an agenda item.

Personnel and Communications

Cllr Barnes took those present through the activities of the Personnel and Communications committee.

- The grounds persons role has been advertised and we will hopefully have someone in position soon.

023 (007) MANOR ROOMS

The chair of the Manor Rooms committee gave a brief update on activities within the trust. A surveyor has been in to look at the building, there have been some potential issues flagged up but await further inspection.

024 (008) FINANCIAL MATTERS

- 8.1 - To receive Audit Report and consider recommendations. **APPROVED**
- 8.2 - To receive Bank Reconciliation to 31/03/2023 – **AGREED AND APPROVED**
- 8.3 - To receive end of year AGAR
 - i) To consider and approve AGAR section 1 – Annul Governance Statement - **APPROVED**
 - ii) To consider and approve AGAR section 2 – Accounting Statement - **APPROVED**
 - iii) To agree the notification of the commencement of the period of exercise of public rights as Monday 26th June 2023 to Friday 4th August 2023 – **AGREED AND APPROVED.**
- 8.4 - To agree Payments for May 2023 as circulated. **AGREED AND APPROVED**

025 (009) PLANNING

FUL/2023/0020. A response had been received from the case officer at Norwich City Council about this application. The clerk read the response to councillors. It was thought that the response had been quite detailed and had answered any queries that the council had had. **Resolved – no objections.**

026 (010) OPEN SPACES

Sign

Date

Common

10.1 – Play equipment annual inspection. The Clerk took councillors through a meeting she had had with the repair contractor for the play equipment following a recent safety inspection. It was thought that the inspector had used photos from last year's inspection and it was not completely accurate. The clerk will liaise with the contractor on any new issues that have been raised.

Allotments

10.2 – Cllr Owen took those present through the recent discussions held at Open Space committee meeting about how the management of plots that are not being cultivated would be handled from now on. Cllr Barnes stated that she thought there needed to be a timetable of a month before evictions to allow for bad weather interrupting progress. It was also thought that even if your current tenancy was withdrawn, you could apply to go back on the waiting list.

Cllr Bowers asked if the plot sizes should be reduced to allow for those waiting to get a plot sooner but it was agreed that that would be a separate discussion. It was also thought that the annual fee could be waived for the first year for anyone taking on an overgrown plot.

The clerk should have the plot inspections at a given time of the month to allow for notices to be sent out in a timely manner. Two members of the Open Spaces committee will undertake the checks.

Highways and Open Spaces

10.3 – Village sign and gateway. The Clerk took those present through discussion she had had with Cllr Thomson. There is nowhere to put a traditional gateway sign so investigations will be made about costs for a new metal silhouette sign. Clerk to contact Poringland Men's Shed.

Cemetery

10.4 – Cllr Owen took those present through the plans for re-mapping and managing the cemetery. The maintenance of this will be a priority for the new ground's person.

Due to be unable to attend earlier in the meeting, Cllr Vic Thomson gave his report. See end of minutes for report attached.

027 (011) POLICIES

11.1 – The Clerk and Cllr Bowers took councillor through a document which had been circulated prior to the meeting about the General Power of Competence and Section 137. It was thought important for councillors to be able to understand the difference and under what powers the PC can make purchases and spends on the budget.

015 (015) DATE AND TIME OF NEXT MEETING

Next meeting is **Monday 21st August 2023** at 7.15pm.

Meeting closed at 8.40pm.

Decisions/Actions	Delegated to
Email Cllr Thomson about Beryl Bikes	Clerk liaising with Cllr Thomson
AGAR documents	Clerk
Memorial inspections	Clerk to chase.
Speak to NCC and Crown Point about the sports hall an associated MUGA	Clerk

Sign

Date

Grass cutting White Horse Lane	Clerk
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District and County Reports

District

Community Awards:



We are celebrating the stars of our Community. I will be attending the Awards Ceremony on the 30th June at Bawburgh Golf Club as two individuals from Trowse have been nominated.

Nutrient Neutrality:

You will be aware of the challenges that Norfolk local authorities and the development sector are facing in relation to nutrient neutrality. Significant progress has been made to tackle this issue and I believe that the work being done in Norfolk is now at the vanguard of the nationwide response to nutrient neutrality.

The most notable step forward in recent weeks is the establishment of a joint venture: Norfolk Environmental Credits not-for-profit company comprising of the affected local authorities and Anglian Water.

The aim of the Company will be to source nutrient mitigation sell phosphorus and nitrogen credits to developers and agents otherwise would not be able to bring forward their housing schemes. Currently over 16,000 homes are on hold due to nutrient neutrality and whilst there are no credits available yet, discussions on several mitigation sources are at an advanced stage and we expect to be trading by late-summer.



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www.norfolkenvironmentalcredits.co.uk

Cabinet Meeting:



Following the election, I have held my position on South Norfolk’s Cabinet, with a slight change to my portfolio, “Stronger, Greener Economy”.

We had our first Cabinet Meeting on Monday in our new home, the Horizon building.

At this meeting we covered:

- Gypsy & Traveller sites for the Local Plan.
- Norfolk Strategic Planning Framework: Planning in Health Protocol.
- South Norfolk Health and Wellbeing Partnership's Health and Wellbeing Strategy.
- Strategic Performance, Risk and Finance Report for Quarter 4 2022/23.

Sign

Date

Rural England Prosperity Fund.

Parish/Town Forum:

Following the last Parish/Town Council Forum held on the 7th June, you should have received an email with all the presentations from the Forum. This covered funding that is available in respect of our “Pride in Place” scheme.

I have attached them below in case you did not receive them.



PiP Community
Grant Funding Availat



Round 2 - Pride in
Place Community Gra



Pride in Place
Community Grant Ap



What-is-the-Commu
nity-Ownership-Fund.

The next meeting will be in September/October.

East Anglia GREEN project:

I have attached below some information I have received regarding this project.

“We are continuing work to support the delivery of new sources of renewable energy to homes and businesses across East Anglia and the UK.

To make it clear that this work is part of The Great Grid Upgrade, we are changing the project name from East Anglia GREEN to ‘*Norwich to Tilbury*’. All National Grid projects that are part of The Great Grid Upgrade will include specific locations in their names to make it easier for people to understand where we are proposing to build new grid infrastructure.



Norwich to Tilbury is one of a number of projects being developed as part of The Great Grid Upgrade – the largest overhaul of the grid in generations.

While we are still at an early stage of developing our proposals, we have made good progress since our consultation last year. We have reviewed all the feedback received and conducted surveys and assessments, alongside holding discussions with various stakeholders. We have made a number of changes and we will soon publish our proposed preferred draft alignment, which will show potential positions for overhead lines and underground cables.”

There is also a short video below:

[Norwich to Tilbury \(brightcove.net\)](http://brightcove.net)

May Gurney site:

I have listed some key points regarding the above site.

Sign

Date

- Deal Ground and May Gurney site will be submitted as one planning application.
- Both Norwich City Council and South Norfolk Council will then determine the two sites as one.
- Roughly 80 properties are to be built on the May Gurney site.
- One access has been approved by Highways in the outline application, this is the current entrance to the site. It will also serve access to the Deal Ground site with a bridge being built over the river for cars to access the Deal Ground site.
- We have received a written report from a contractor who specialises in the removal of Japanese Knotweed and they confirm they have been working on the May Gurney site since 2021 to deal with the knotweed on the site. (They did not request the trees needed to be removed nor have anything to do with the removal).
- The Forestry Commission put a stop notice on both the May Gurney and Deal Ground sites on the 28th April to ensure no more trees could be removed, and they are now visiting the site grading the trees that were cut down and they are likely to serve something called a re-stocking notice for what they want re-planted.
- The Police have also visited the site and are communicating with both the Japanese Knotweed Contractor and the Forestry Commission.
- SNC have advised the Agent who is dealing with the May Gurney site that they will have to provide a new Drainage Scheme which will have to be acceptable to the Lead Local Flood Authority and the Environment Agency, Transport Scheme as the old one is nearly 10 years old (which will include the entrance) and be acceptable with Highways and a Landscape Strategy which will show new planting and where it will go.
- All of this has to be included with the full application which will need to be received by the end of June to ensure it is registered before the outline expires.

The latest update I have received from the Planning Officer is that we are still awaiting confirmation from the Forestry Commission whether they will be serving a formal Re-Stocking Notice on the developers.

Both Norwich City Council and SNC have also been contacted by the enforcement team at the Environment Agency as they are carrying out an investigation into whether the tree removal has increased the risk of flood along this part of the river. They will let us know when this is completed and would then like a discussion with us and the Forestry Commission.

With regard to the developers' proposals, we understand that a reserved matters application for up to 670 dwellings for both the May Gurney and Deal Ground site will be submitted to both Councils in w/c 26th June.

County

Sign

Date



 Public Health England



Many of us enjoy the **hot weather** but remember to look out for others.

Older people, young children and people with long term health conditions may need help keeping cool.

Beryl bike

To celebrate Better Transport Week [Beryl](#) who provide bike, e-bikes and e-scooters across the Greater Norwich area are offering 10% off the purchase of any minute bundles between 12-18 June, valid for one redemption per rider.

Beryl vehicles are fun, easy to use and can be hired simply and efficiently via the Beryl app, which is available for free download on the App Store for iOS, and the Google Play Store for Android users.

Use this code when purchasing your bundle in the app: BTW2023.#

Trowse will shortly have a base

We're working hard to deliver our Bus Service Improvement Plan here in Norfolk to help more people to [#ChooseTheBus](#).

In the last 6 months we have enhanced 15 services across the county with more frequent and later buses. We're also improving bus stops across the county and developing Travel Hubs to integrate bus travel with walking and cycling better.

Sign

Date

We're also thrilled that the £2 fare cap from the Government has now been extended to the end of October this year which most operators in Norfolk are signed up to. So it really is a great time to leave the car at home and try the bus.

<https://orlo.uk/2edAU> #BetterTransportWeek

Do you look after a family member or friend? Help is available to you. You can speak to

[@CarersMatterNfk](#)

to ensure that you get the support you need. Call 0800 083 1148, email info@carersmatternorfolk.org.uk or see

https://orlo.uk/carers_matter_XNOeg

Norfolk County Council and Net Zero


Norfolk County Council has committed to working with our partners to achieve 'net zero' carbon emissions on our estates by 2030, but within our wider areas, work towards 'carbon neutrality'. This also supports the government's ambition for a net zero country by 2050.

We will achieve this by implementing carbon conscious ways of working across our buildings and supply chain; putting in place the right infrastructure across the county to support the move towards net-zero; and by working together with partners to lead and inspire our colleagues, citizens, communities, and businesses to take action and play their part in protecting Norfolk for future generations.

Plan to retrofit our buildings

Composting

Would you like to start composting at home but don't know how? 

We're teaming up with Garden Organic to offer free workshops around Norfolk between now and September to show you how easy it is to start composting at home. 

The 2-hour workshops will be delivered by our Master Composters and will cover the basics of home composting, how get the best out of your composting and what to do if you have problems with your compost.

Everyone who comes to a workshop will be given a voucher which will allow them to purchase a black 220L compost bin for £9!

To book one of the workshops visit: <https://orlo.uk/syvH6>

- [Rogue Trader Alert - Doorstep Cold Caller offering to clean gutters](#)
- [Cold Calling Alert - Telephone cold calls regarding solar panels](#)
- [Cold Calling Alert - Flyers offering 'Tree Surgery, landscaping and gardening' work](#)
- [Cold Calling Alert - Telephone cold calls claiming domestic warranties have 'expired'](#)
- [Cold Calling Alert - Telephone cold calls regarding 'loft insulation'](#)
- [Food Alert - Gosh! Food Ltd are recalling various Sweet Potato and Falafel products as they may contain gluten which is not declared on the label](#)
- [Recall Alert - Lily's Kitchen is recalling a batch of their 'Fishy Fish Pie' and 'Chicken and Turkey Casserole' dog foods as they main contain pieces of plastic](#)
- [Recall Alert - Sainsbury's is recalling their 'by Sainsbury's Mexican Style Chilli Cheddar, 200g' with the best before dates of 12 June 2023, 22 June 2023, and 30 June 2023 as it may contain Salmonella](#)
- [Scam Alert - Emails claiming to be from 'TV Licensing'](#)

Sign

Date

- [Cold Calling Alert - Telephone cold calls regarding 'loft insulation'](#)
- [Cold Calling Alert - Telephone cold calls asking about life insurance](#)
- [Scam Alert - Telephone cold calls stating 'there is a tax fraud court case against you'](#)
- [Scam Alert - Telephone cold calls claiming to be 'bank security'](#)
- [Recall Alert - Fox International are recalling a number of their life jackets and a life jacket refill kit as the safety certificates for the products are not valid](#)
- [Recall Alert - Johnson's Veterinary Products Ltd is recalling all batches of their 'Johnson's Small Animal Insecticidal Shampoo 125ml' and 'Johnson's Dog Flea Shampoo 200ml' due to a potential quality issue](#)
-



Take your home composting to a new level with a Bokashi bin. This nifty container lets you compost ALL your food waste - including cooked food, meat, fish, dairy and all sorts of other organic material.

We've teamed up with [GetComposting](#) to offer you a twin pack for just £15.

Buy your Bokashi bin and check out our other compost bin offers https://orlo.uk/compost_sEgRd

Norfolk County Council are looking for new hosts to join the hundreds of other Norfolk residents who have opened their homes and provided accommodation for a family or individuals from Ukraine.

The Homes for Ukraine scheme was launched in March 2022 to provide support to Ukraine following the Russian invasion in February 2022. The war in Ukraine has now entered its second year, and the need for support and compassion for those displaced by the conflict has not changed. We are still in need of people to host Ukrainian families; especially for guests who have been in Norfolk for a while now and are needing to move for employment, education or other reasons.

Sign

Date

Cllr Margaret Dewsbury, cabinet member for communities and partnerships, said: "I'm really proud of our county and how quickly our residents responded to the call for help. Over 800 households have so far welcomed a guest, but we still need more hosts to come forward. In particular, we are looking for people who can help house families, so if you've got space, please get in touch with the team to find out more."

A range of ongoing support is on offer for hosts, including a monthly thank you payment of £500. Hosts also get support with all safeguarding and accommodation checks from Norfolk County Council, alongside our district, borough, city councils and voluntary sector partners. Information packs are available to help hosts with the settling-in period and provide information on the practical steps that guests will need help with, like setting up a bank account and finding work.

Throughout the time guests live with hosts, we also conduct welfare visits to support everyone to help make the hosting arrangement successful and rewarding. Once guests are ready to move on, either into their own accommodation or to return to Ukraine, we have a range of practical support and services available to help this go smoothly.

Mary, who lives in Wretham, hosts a family from Ukraine. Alya who has 2 children came to the UK in April 2022. Mary supported Alya and her family to get their children into school and is hoping to host the family until the children have finished their schooling. The oldest child will then go onto college to study.

"The experience has been really rewarding," Mary said. "There is so much support on offer when you become a host, and I'd encourage anyone who is considering offering accommodation to get in touch with Norfolk County Council to see what's involved. The thank you payment is nice, but the whole process is worth far more to me than that. You get to help people in real need and see that you are making a difference to their lives - I'm so glad that I signed up!"

Maureen, who lives in Watton, responded to the call for hosts straight away, offering her spare room to Nadia, a 22-year-old from Ukraine, where she had an apartment and a good job. Her family are still in Ukraine, west of the capital. Using her background in vocational education, Maureen helped Nadia successfully apply for a job, and after being hosted for a number of months, Nadia now lives independently.

"The whole process has been so rewarding," Maureen said. "I'd encourage anyone to register their interest if they have space to become a host. You get a real feel-good factor that you're helping someone in need; it can be a mutually satisfying experience."

Do you have a spare room or rooms and can offer a safe place to stay to those fleeing the war in Ukraine? Join hundreds of other hosts across the county and register your interest now at www.norfolk.gov.uk/ukrainehost

Sign

Date