

# **MINUTES OF EXTRA ORDINARY TROWSE WITH NEWTON PARISH COUNCIL OPEN SPACES AND PROPERTY COMMITTEE MEETING**

Held at The Manor Rooms, The Street, Trowse on: **Tuesday 11<sup>th</sup> July 2023 at 6.30pm**

Present: Cllr Owen (chair), Cllr Price, and Cllr Bowers, Cllr A Greenizan, Cllr P Greenizan  
Clerk: Kate Leggett, Tony Brooks (groundsman)

## **014 (001) APOLOGIES**

Cllrs Barnes and Haynes

## **015 (002) DECLARATIONS OF INTEREST AND DIPENSATION**

Councillors who have allotment plots.

## **016 (003) MINUTES OF THE PREVIOUS MEETING**

Minutes for the meeting held on the 15<sup>TH</sup> June 2023 were **agreed and signed**.

## **017 (004) EQUIPMENT FOR GROUNDS PERSONS ROLE**

- i) To discuss and agree equipment and PPE for the grounds persons role.  
**Equipment list: Hoe, high sided wheelbarrow, fork, spade, petrol strimmer, visor, gloves, hi-vis jacket and sun hat were agreed and approved in the first instance.**

The cost of petrol mower etc will be investigated.

It was thought that Tony should have a key to the PC lock-up on the cemetery for the storage of equipment. Cllr Haynes or Cllr Long will be asked to hand their set over.

**The cost of Health and Safety training was approved, and this will be arranged when the clerk returns from annual leave.**

- ii) To discuss and agree ear marking reserves for the grounds equipment.

**It was agreed and approved to recommend to Full Council that the sum of £10,000 be ear marked for the provision of equipment for this role. Proposed Cllr Owen, seconded Cllr Price, all in favour.**

- iii) Delegation of purchasing equipment to a councillor(s)

Cllr Bowers stated that she was prepared to make the purchases on behalf of the council.  
**Proposed by Cllr Owen, seconded by Cllr Greenizan, all in favour. Delegated authority given to Cllr Bowers to purchase equipment.**

## **113 (015) DATE AND TIME OF NEXT MEETING**

Next meeting will be held on 17<sup>th</sup> August @ 7.15pm in the Manor Rooms.

**Meeting closed at 6.52pm**