

# NOTICE OF TROWSE WITH NEWTON PARISH COUNCIL MEETING

You are hereby summoned to attend the Trowse with Newton Parish Council Meeting  
on: Monday 17<sup>th</sup> September 2023 at 7.15pm at Trowse Manor Rooms

Please contact the clerk at [trowsepc@outlook.com](mailto:trowsepc@outlook.com) with any questions.

Kate Leggett (Parish Clerk)

## Agenda

### 1. Apologies for absence

### 2. Declaration of Interest and Dispensations.

- a) To consider the process for dispensations – either via the Clerk or by Full Council.
- b) To consider any dispensations previously submitted.

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests Form. You must declare the interest and leave the room whilst the matter is under discussion.

You have a Personal Interest in a matter to be discussed if it affects:

- Your wellbeing or financial position.
- That of your family or close friends.
- That of a club or society in which you have a management role.

In these instances, members must declare a PERSONAL interest, but can speak and vote on the matter. Whenever you declare an interest, you must say why the interest arises so that it may be included in the minutes.

### 3. MINUTES OF PREVIOUS MEETING

3.1-To confirm the minutes of the last Parish Council Meeting held on 21<sup>st</sup> August 2023

### 4. PUBLIC FORUM

- 4.1-To receive reports from County/District Councillors
- 4.2-To receive matters from the public

### 5. MATTERS ARISING FROM PREVIOUS MEETINGS

Decisions/Actions	Delegated to
Landowner investigations White Horse Lane	Clerk liaising with Cllr Thomson
PSPO response	Clerk
Churchyard tree works.	Clerk
Planning response for May Gurney application	Clerk

### 6. UPDATES FROM FINANCE AND PERSONNEL AND COMMUNICATIONS COMMITTEE

6.1 – Personnel and Communications update from committee chair.

6.2 – Finance committee update from committee chair

6.3 – Open Spaces update from committee chair

6.3a) To discuss tree works report that has been received for the churchyard and agree any actions.

6.3b) To discuss and agree the provision of new benches on the Common.

### 7. MANOR ROOMS

7.1 - Report from Manor Rooms Management Committee.

**8. FINANCIAL MATTERS**

8.1- To agree Payments for August 2023 as circulated.

8.2 –To agree Bank reconciliations for August 2023 as circulated

**9. PLANNING**

9.1 – Neighbourhood Plan update.

**10. POLICIES**

**None for this meeting.**

**11. DATE AND TIME OF NEXT MEETING**

Monday 16<sup>th</sup> October 2023 @: 7.15pm.