

MINUTES OF TROWSE WITH NEWTON PARISH COUNCIL

Finance Committee meeting held on 18th September 2023 at 6.30pm, in The Manor Rooms, Trowse.

Present

Cllr Haynes (Chair) Cllr Bowers, Cllr Owen, and Kate Leggett (Clerk)

001 (001) Apologies

None

002 (002) Declarations of Interest and Dispensations

None for this meeting

003 (003) Minutes of the previous meeting

Minutes of the meeting held on the 21st August 2023 were **agreed and signed**.

004 (004) Maters Arising from the previous minutes

None

005 (005) Public Forum

None.

006 (006) Financial Procedures

6.1 Approval of payments and bank reconciliation for August 2023

a) **Payments and Bank reconciliations for August 2023 were agreed and signed.**

6.2 Budget monitoring. The Clerk took members through the most recent Budget v Actual spends. There have been two underspends on ear marked expenditure and the Clerk recommended that any surplus funds be transferred to EMR for tree works, as the cost of the trees in the churchyard was thought to be more than previously expected (awaiting quotes for new recommendations). This was agreed and will be placed on the Full Council agenda for ratification at October's meeting.

007 (007) Banking Issues

7.1 An update was given on the progress with the Santander account. The Clerk apologised for not yet sending the documents as she was waiting for some more paperwork from a councillor, forgetting that she had already received it. This will be actioned as soon as possible.

009 (009) Date and time of next meeting

Next meeting Monday 16th October 2023 at 6.30pm.

Meeting closed at 6.49pm

Decisions/Actions	Delegated to
Santander	Clerk
EMR surplus to Full Council	Clerk

Sign:

Date: