

# **TROWSE WITH NEWTON PARISH COUNCIL**

## **FINANCE COMMITTEE**

You are hereby summoned to attend the Trowse with Newton Parish Council Finance Committee meeting on Monday 17<sup>th</sup> September 2023 **at 6.30pm** in The Manor Rooms, Trowse.

Members of the press and public are invited to attend. Any questions can be sent to the clerk in advance via email: [trowsepc@outlook.com](mailto:trowsepc@outlook.com)

*Kate Leggett*

Clerk to the Council.

### **001 Apologies**

### **002 Declarations of Interest and Dispensations**

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests Form. You must declare the interest and leave the room whilst the matter is under discussion.

You have a Personal Interest in a matter to be discussed if it affects:

- Your wellbeing or financial position.
- That of your family or close friends.
- That of a club or society in which you have a management role.

In these instances, members must declare a PERSONAL interest, but can speak and vote on the matter. Whenever you declare an interest, you must say why the interest arises so that it may be included in the minutes.

### **003 Minutes of the previous meeting**

3.1 To approve the minutes of the meeting held on 21<sup>st</sup> August 2023.

### **004 Matter Arising from the previous minutes.**

4.1 To discuss any matters arising from the previous minutes.

### **005 Public Forum**

5.1 To receive any comments from members the public.

### **006 Financial Procedures and**

6.1 Payments and Bank Reconciliations

- a) To agree bank reconciliation and monthly payments for August 2023 as circulated by the clerk.

6.2 Budget monitoring. Update on Budget versus Actual spends for the year to date.

### **007 Banking Issues**

7.1 Update on the current banking situation.

### **008 Date and Time of next meeting.**

Monday 16<sup>th</sup> October 2023 at 6.30pm.