

NOTICE OF TROWSE WITH NEWTON PARISH COUNCIL
OPEN SPACES AND PROPERTY COMMITTEE EXTRA ORDINARY MEETING

You are hereby summoned to attend the Trowse with Newton Parish Council Meeting to take place at the Manor Rooms, The Street Trowse on: **Tuesday 26th September 2023 at 7.15pm**

Members of the press and public are invited to attend, and any questions should be directed to
trowsepc@outlook.com

Kate Leggett (Parish Clerk)

AGENDA

1. ATTENDANCE

To note those present and consider apologies for absence.

2. DECLARATIONS OF INTEREST AND DISPENSATIONS To consider any dispensations previously submitted.

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests Form. You must declare the interest and leave the room whilst the matter is under discussion.

You have a Personal Interest in a matter to be discussed if it affects:

- Your wellbeing or financial position.
- That of your family or close friends.
- That of a club or society in which you have a management role.

In these instances, members must declare a PERSONAL interest, but can speak and vote on the matter. Whenever you declare an interest, you must say why the interest arises so that it may be included in the minutes.

3. MINUTES OF PREVIOUS MEETING

3.1 – To confirm the minutes of the meeting held on the 14th September 2023.

4. ALLOTMENT MANAGEMENT

4.1 – To discuss and agree the management processes for allotment inspections.

4.2 – To discuss and agree any changes to the allotment rules and regulations. This requires a 12-month lead time so any amendments would be implemented at next years (Oct 24) renewals.

5. TIME AND DATE OF NEXT MEETING

Thursday 12th October 2023 @ 7.15pm.