

NOTICE OF TROWSE WITH NEWTON PARISH COUNCIL MEETING

You are hereby summoned to attend the Trowse with Newton Parish Council Meeting
on: Monday 16th October 2023 at 7.15pm at Trowse Manor Rooms

Please contact the clerk at trowsepc@outlook.com with any questions.

Kate Leggett (Parish Clerk)

Agenda

1. Apologies for absence

2. Declaration of Interest and Dispensations.

- a) To consider the process for dispensations – either via the Clerk or by Full Council.
- b) To consider any dispensations previously submitted.

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests Form. You must declare the interest and leave the room whilst the matter is under discussion.

You have a Personal Interest in a matter to be discussed if it affects:

- Your wellbeing or financial position.
- That of your family or close friends.
- That of a club or society in which you have a management role.

In these instances, members must declare a PERSONAL interest, but can speak and vote on the matter. Whenever you declare an interest, you must say why the interest arises so that it may be included in the minutes.

3. MINUTES OF PREVIOUS MEETING

3.1-To confirm the minutes of the last Parish Council Meeting held on 17th September 2023

4. PUBLIC FORUM

4.1-To receive reports from County/District Councillors

4.2-To receive matters from the public

5. MATTERS ARISING FROM PREVIOUS MEETINGS

Decisions/Actions	Delegated to
Landowner investigations White Horse Lane.	Clerk liaising with Cllr Thomson
Ear marked reserves surplus on October agenda.	Clerk
Churchyard tree works quotes.	Clerk
Benches on the common.	Clerk
Noticeboard on Pepperpot Drive	Clerk
Conservation area to include White Horse Lane development.	Clerk

6. UPDATES FROM FINANCE AND PERSONNEL AND COMMUNICATIONS COMMITTEE

6.1 – Personnel and Communications update from committee chair.

6.2 – Finance committee update from committee chair

- a) To recommend to Full Council that the underspent sums from the EMR for the Coronation event and Memorial inspections are redistributed to the EMR for Tree Works. **Full Council to discuss/agree and approve.**

6.3 – Open Spaces update from committee chair

- a) To discuss and approve Churchyard tree works following quotes received.
- b) To discuss and agree recommendations for the provision of grass cutting in the village for the next financial year.

7. MANOR ROOMS

7.1 - Report from Manor Rooms Management Committee.

8. FINANCIAL MATTERS

8.1- To agree Payments for September 2023 as circulated.

8.2 –To agree Bank reconciliations for September 2023 as circulated

9. PLANNING

9.1 – Neighbourhood Plan update.

9.2 – ENRA Supplementary Planning Document. Clerk to advise on letter received from Norwich City Council about the updated SPD for the ENRA.

9.3 – **Application: 2023/2927** - 3 Stanton Terrace, The Street, Trowse. Replacement of two vertical sliding windows at front of property.

9.4 – Tarmac application FUL/2023/0020. Amended information has been received with respect to this application.

10. POLICIES

10.1 - Biodiversity policy. Clerk to circulate information regarding this policy for Councillors to discuss and agree any actions.

11. DATE AND TIME OF NEXT MEETING

Monday 20th November 2023 @ 7.15pm.