

NOTICE OF TROWSE WITH NEWTON PARISH COUNCIL
OPEN SPACES AND PROPERTY COMMITTEE MEETING

You are hereby summoned to attend the Trowse with Newton Parish Council Meeting to take place at the Manor Rooms, The Street Trowse on: **Thursday 12th October 2023 at 7.15pm**

Members of the press and public are invited to attend, and any questions should be directed to
trowsepc@outlook.com

Kate Leggett (Parish Clerk)

AGENDA

1. ATTENDANCE

To note those present and consider apologies for absence.

2. DECLARATIONS OF INTEREST AND DISPENSATIONS To consider any dispensations previously submitted.

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests Form. You must declare the interest and leave the room whilst the matter is under discussion.

You have a Personal Interest in a matter to be discussed if it affects:

- Your wellbeing or financial position.
- That of your family or close friends.
- That of a club or society in which you have a management role.

In these instances, members must declare a PERSONAL interest, but can speak and vote on the matter. Whenever you declare an interest, you must say why the interest arises so that it may be included in the minutes.

3. MINUTES OF PREVIOUS MEETING

3.1 – To confirm the minutes of the meeting held on the 26th September 2023.

4. MATTERS ARISING

4.1 – To confirm any matters arising from the previous minutes.

5. PUBLIC FORUM

5.1 - To receive comments from members of the public, restricted to 2 minutes per person, on matters elsewhere in the agenda. Item to last no more than 10 minutes.

6. ALLOTMENTS.

6.1 – Update on allotment waiting list

6.2 – To agree and approve updated Allotment Management Plan document following changes laid out in the meeting of the 26th September.

7. CEMETERY.

7.1 - Update from clerk about Memorial inspections.

7.2 – To discuss and agree what to do with the old Cemetery gates.

8. COMMON.

8.1 – Clerk to provide update on play equipment repair.

8.2 – Common benches. Clerk to update committee.

8.3 – Grass cutting for 24/25. To review and discuss options for grass cutting provision in the village for the next financial year.

8.4 – Gazebo placement on the common. To discuss and agree location(s) of the old school gazebo(s).

8.5 – To approve (retrospectively) suggested budget of £40 for wildflower seeds.

9. HIGHWAYS & OPEN SPACES

9.1 – Maintenance work of Churchyard trees. To discuss and agree actions following quotes received.

9.3 – White Horse Lane development trees. To discuss the NCC scheme for 40,000 trees and decide if this could be a viable option for the trees that have died on the WHL development.

9.4 – Sheet lighting shields. For info only. Clerk to advise committee members of the two shields that have been purchased for council owned assets.

9.5 – Village sign. An update on progress with the repair of the village sign and suggested budget for this.

10. EVENTS

10.1 – Summer Event. To discuss the possibility of an annual event in the village and what format that may take.

11. POLICY AND PROCEDURES.

11.1 – Budget setting. Clerk to circulate Budget V Actual spend for the year to date and projected spends for the rest of this financial year. To discuss and agree budget proposals and projects for 24/25.

12. GROUNDSMAN'S TASK LIST

12.1 – Committee to discuss and agree groundsman's priority tasks for the coming month.

12.2 – To agree and approve purchase of shelving unit for Council storage lock up.

13. TIME AND DATE OF NEXT MEETING

Thursday 16th November 2023 @ 7.15pm in the Manor Rooms.