

NOTICE OF TROWSE WITH NEWTON PARISH COUNCIL MEETING

You are hereby summoned to attend the Trowse with Newton Parish Council Meeting on: Monday 20th November 2023 at 7.15pm at Trowse Manor Rooms

Please contact the clerk at trowsepc@outlook.com with any questions.

Kate Leggett (Parish Clerk)

Agenda

1. Apologies for absence

2. Declaration of Interest and Dispensations.

- a) To consider the process for dispensations – either via the Clerk or by Full Council.
- b) To consider any dispensations previously submitted.

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests Form. You must declare the interest and leave the room whilst the matter is under discussion.

You have a Personal Interest in a matter to be discussed if it affects:

- Your wellbeing or financial position.
- That of your family or close friends.
- That of a club or society in which you have a management role.

In these instances, members must declare a PERSONAL interest, but can speak and vote on the matter. Whenever you declare an interest, you must say why the interest arises so that it may be included in the minutes.

3. MINUTES OF PREVIOUS MEETING

3.1 To confirm the minutes of the last Parish Council Meeting held on 16th October 2023

4. PUBLIC FORUM

- 4.1-To receive reports from County/District Councillors
- 4.2-To receive matters from the public

5. MATTERS ARISING FROM PREVIOUS MEETINGS

Decisions/Actions	Delegated to
Landowner investigations White Horse Lane	Clerk liaising with Cllr Thomson
Ear marked reserves surplus on October agenda.	Clerk
Churchyard tree works quotes.	Clerk
Benches on the common.	Clerk
Noticeboard on Pepperpot Drive	Clerk - ongoing
Conservation area to include White Horse Lane development.	Clerk

6. UPDATES FROM FINANCE AND PERSONNEL AND COMMUNICATIONS COMMITTEE

6.1 – Personnel and Communications update from committee chair.

6.2 – Finance committee update from committee chair

- a) To discuss and approve specific Ear Marked Reserves for designated/ongoing projects.

6.3 – Open Spaces update from committee chair

- a) To discuss and approve expenditure on playground equipment repair as sum is over committee spend allowance.
- b) To give details of proposed Biodiversity plan for the village.

7. MANOR ROOMS

7.1 - Report from Manor Rooms Management Committee.

8. PARKING SCHEME

8.1 To discuss and agree proposed scheme following new plans being circulated.

9. FINANCIAL MATTERS

9.1- To agree Payments for October 2023 as circulated.

9.2 –To agree Bank reconciliations for October 2023 as circulated

9.3 - Pride in Place grant. Clerk to inform members of the Pride in Place funds and discussions with the Trowse Historical Society. To discuss and agree possible future project.

9.4 - Budget setting:

- a) To discuss and approve budget for Full Council and agree and approve recommendations from Finance Committee to set the 24/25 budget and precept.

9.5 - To discuss and approve budget for the restoration of the village sign.

10. PLANNING

10.1 – Applications

2023/3377 Erection of fence and wall: 38 Whitlingham Hall, Kirby Road, NR14 8QH

11. POLICIES

11.1 - Biodiversity policy. Following discussions within the Open Spaces Committee: to discuss and agree new Biodiversity Policy.

12. DATE AND TIME OF NEXT MEETING

Monday 18th December 2023 @ 7.15pm.