

NOTICE OF TROWSE WITH NEWTON PARISH COUNCIL MEETING

You are hereby summoned to attend the Trowse with Newton Parish Council Meeting
on: Monday 18th December 2023 at 7.15pm at Trowse Manor Rooms

Please contact the clerk at trowsepc@outlook.com with any questions.

Kate Leggett (Parish Clerk)

Agenda

1. Apologies for absence

2. Declaration of Interest and Dispensations.

- a) To consider the process for dispensations – either via the Clerk or by Full Council.
- b) To consider any dispensations previously submitted.

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests Form. You must declare the interest and leave the room whilst the matter is under discussion.

You have a Personal Interest in a matter to be discussed if it affects:

- Your wellbeing or financial position.
- That of your family or close friends.
- That of a club or society in which you have a management role.

In these instances, members must declare a PERSONAL interest, but can speak and vote on the matter. Whenever you declare an interest, you must say why the interest arises so that it may be included in the minutes.

3. MINUTES OF PREVIOUS MEETING

3.1 To confirm the minutes of the last Parish Council Meeting held on 20th November 2023

4. PUBLIC FORUM

- 4.1-To receive reports from County/District Councillors
- 4.2-To receive matters from the public

5. MATTERS ARISING FROM PREVIOUS MEETINGS

| Decisions/Actions | Delegated to |
|--|----------------------------|
| Community policeman | Clerk (actioned) |
| Village sign renovation expenditure add to next agenda | Clerk (actioned) |
| Churchyard tree works | Clerk (actioned) |
| Benches on the common. | Clerk (actioned) |
| Noticeboard on Pepperpot Drive | Clerk/Groundsman (ongoing) |
| ENRA SPD response | Clerk (actioned) |
| Biodiversity Policy | Clerk (actioned) |

6. UPDATES FROM FINANCE AND PERSONNEL AND COMMUNICATIONS COMMITTEE

6.1 – Personnel and Communications update from committee chair.

6.2 – Finance committee update from committee chair.

6.3 – Open Spaces update from committee chair.

7. MANOR ROOMS

7.1 - Report from Manor Rooms Management Committee.

8. FINANCIAL MATTERS

8.1- To agree Payments for November 2023 as circulated.

8.2 –To agree Bank reconciliations for November 2023 as circulated

8.3 - For all members to discuss and approve full council budget and precept request.

10. PLANNING

None for this meeting.

11. POLICIES

None for this meeting.

12. DATE AND TIME OF NEXT MEETING

Monday 15th January 2024 @ 7.15pm.

There will be tea/coffee and mince pies served after this meeting.