

MINUTES OF TROWSE WITH NEWTON PARISH COUNCIL

Finance Committee meeting held on 20th November 2023 at 6.30pm, in The Manor Rooms, Trowse.

Present

Cllr Haynes (Chair) Cllr Bowers, Cllr Owen, and Kate Leggett (Clerk)

001 (001) Apologies

Cllr King

002 (002) Declarations of Interest and Dispensations

None for this meeting

003 (003) Minutes of the previous meeting

Minutes of the meeting held on the 16th October 2023 were **agreed and signed**.

004 (004) Matters Arising from the previous minutes

Discussion took place around the payment due the implementation of the parking scheme. It was thought that this agreement had been made before the new council took office in 2019 as no current councillor was aware of it. Clerk to speak to previous Chairman for clarification.

005 (005) Public Forum

None.

006 (006) Financial Procedures

6.1 Approval of payments and bank reconciliation for October 2023

a) **Payments and Bank reconciliations for October 2023 were agreed and signed.**

6.2 To discuss and approve budgets from Personnel and Communications and Open Spaces Committees.

Cllr Bowers took members through the proposals/recommendations from the Personnel Committee. This pertained to the CIL funds that are to be ear marked for the grounds keeping equipment and the review of staff members pay, following an assessment. The proposed budget for P&C is £67,484.00 and Open Spaces is £62,150.00. Discussions around the budget for the Full Council will be held at the meeting immediately following this meeting.

6.3 To discuss and approve to recommend to Full Council the following ear marked reserves from CIL funds.

- £25,000 for Biodiversity Action Plan

- £10,000 for Grounds keeping equipment

- It had been previously agreed, at an earlier meeting, that £5,000 be ear marked for benches on the common.

- £15,000 for maintenance of the Cemetery.

Resolved to accept. All in favour.

007 (007) Banking Issues

The clerk took members through information regarding the closing of the Santander account.

Resolved to close the Santander account. All in favour. Clerk to action.

008 (008) Date and time of next meeting

Sign:

Date:

Next meeting Monday 18th December 2023 at 6.30pm.

Meeting closed at 7.05pm

Decisions/Actions	Delegated to
Santander	Clerk

Sign:

Date: