

TROWSE WITH NEWTON PARISH COUNCIL

Minutes of the Parish Council meeting, held on 18th December 2023 in The Manor Rooms, Trowse at 7.15pm.

PRESENT

Cllr Bowers, Cllr P. Greenizan, Cllr Haynes, Cllr Owen, Cllr A. Greenizan, Cllr Barnes, Cllr Price, Cllr Long and Kate Leggett (Clerk)

064 (001) APOLOGIES

Cllr Haynes

065 (002) DECLARATIONS OF INTEREST AND DISPENSATIONS

Cllrs on the Manor Rooms Management Committee, those with allotments and those on the Trowse Historical Society committee.

066 (003) MINUTES OF THE PREVIOUS MEEETING

Minutes of the meeting held on the 20th November 2023 were **AGREED and signed.**

067 (004) PUBLIC FORUM

a) In the absence of District/County councillors the Clerk read out reports.

District reports – at the end of these minutes - report added to website.

County report – at the end of these minutes – report added to website.

b) Public

A resident raised the issue of a PA for meetings. She was advised that the Manor Rooms was looking into this facility. Another resident stated that she has some knowledge in this area and offered the Manor Rooms assistance with this.

068 (005) MATTERS ARISING FROM PREVIOUS MINUTES (UPDATE FROM THE CLERK)

Decisions/Actions	Delegated to
Community policeman	Clerk (actioned)
Village sign renovation expenditure add to next agenda	Clerk (actioned)
Churchyard tree works	Clerk (actioned)
Benches on the common.	Clerk (actioned)
Noticeboard on Pepperpot Drive	Clerk/Groundsman (ongoing)
ENRA SPD response	Clerk (actioned)
Biodiversity Policy	Clerk (actioned)

069 (006) COMMITTEE UPDATES

Sign

Date

6.1 Personnel and Communications

Cllr Barnes gave those present an update of the Personnel and Communications Committee.

- The council has received some responses from residents who are happy to help deliver the newsletter. We will be contacting the Church to get their mailing list and zones for delivery and we will be arranging people's delivery zones.

6.2 Finance

Cllr Bowers gave an update from the Finance Committee. This included details of discussion that had been held regarding the budget provision of each committee and full council. See Item 8.

6.3 Open Spaces

Cllr Owen gave a rundown of discussions held at the most recent Open Spaces meeting. The OS committee are looking to put together a small working group of residents and councillors who will work together to arrange next year's summer event. Cllr Owen asked anyone interested in joining the working group to get in touch with the Clerk or himself.

070 (007) MANOR ROOMS

The chair of the Manor Rooms gave an update.

- He has put an appeal out for Trustees for the charity.
- Next year will see a hire rate revision to enable the rising cost of utilities to be incorporated into hire costs.
- There is to be a meeting early in the new year between the PC and Manor Rooms Committee.
- There is to be a plan created for the use of the bowling green. It is thought that it may become a quiet place for reflection and/or use for outdoor activities such as parties, flower shows and beer festivals.
- The Manor Rooms would like to commemorate the recent passing of Colin Steward. Colin was a very active member of the community, not only in the Manor Rooms but also on the Parish Council and dedicated much of his time to the village. It is with sadness that we pass our condolences onto Colin's family, friends, and neighbours. This sentiment was echoed by the Council.

071 (008) FINANCIAL MATTERS

9.1- To agree Payments for November 2023 as circulated. **AGREED AND APPROVED.**

9.2 – To agree bank Reconciliations for November 2023 as circulated. **AGREED AND APPROVED.**

9.3 - Clerk and Cllr Bowers took members through the budget as circulated in advance of the meeting. The process has been through each individual committee, going through finance for ratification before being presented here at Full Council.

Resolved to accept budget of £113,081. Proposed by Cllr Bowers, seconded Cllr Long. All in favour

Resolved to accept precept request of £57,500. Proposed by Cllr King, seconded by Cllr Barnes. All in favour.

Resolved to accept draw down on General reserves to the sum of £41,822. Proposed by Cllr Ann Greenizan, seconded Cllr Price. All in favour.

072 (010) PLANNING

None for this meeting.

Sign

Date

073 (011) POLICIES

None for this meeting.

074 (012) DATE AND TIME OF NEXT MEETING

Next meeting is **Monday 15th January 2024** at 7.15pm.

Meeting closed at 8.45pm.

Decisions/Actions	Delegated to
Precept request	Clerk

District and County Reports

District

District Councillor Report – December 2023

CLlr Lisa Neal - District

Small Business Saturday - 2nd December

I visited two businesses for this event:



Glamorous Gowns in Wymondham.

Spooncake in Loddon



Town and Parish Summit:

We held the summit on the 9th November which was attended really well. The Clerk attended and I hope it was felt that it was useful.

Our next Forum is on the 10th January 2024 at 2pm.

Sign

Date

Pride in Place Community Grant:

Round three of the Pride in Place Community Grant is open. Please see attached application form and guidance.



Pride in Place
Community Grant App



Pride in Place
Community Grant Gu

Through the Pride in Place workstream it has been highlighted that community involvement in decision-making for local regeneration is key. Grants are therefore available for eligible organisations to improve community cohesion and engagement, understand local needs to develop appropriate community facilities and support community-led built and green infrastructure development.

Christmas recycling video:

[Beep beep, bin man coming through \(youtube.com\)](#)

Please watch our Christmas video.

Emergency Planning:

We had some training on Emergency Planning and I have attached a useful document from the LGA.



Councillor's guide to
civil emergencies.pdf

Clean Up & Bloom:



Clean Up and
Bloom.pdf



The **Clean Up & Bloom** grant is available to towns and parish councils, and this grant is small, easily accessible funding from the Pride in Place Community Grant Scheme. Funds available are £300 per town or parish and can be used to for example, to purchase plants for your community, arrange litter picking events throughout the year or even apply to the amazing Anglia in Bloom scheme; anything, to help your town or parish residents Clean Up & Bloom.

The application process is incredibly simple – applicants just need to sign and date the form and return to prideinplace@southnorfolkandbroadland.gov.uk

I WISH YOU ALL A VERY MERRY CHRISTMAS AND A HAPPY NEW YEAR!

Sign

Date



County

Cllr Vic Thomson - Dec 23



Today we launch our Norwich Park & Ride Survey! We want to hear from current users about their experiences and if the service meets their needs. If you don't use the service, we'd love to know why and how we can encourage you to try it Take part here:

<https://orlo.uk/bexJ5>

at home

Adult Social Care: New partnership service will help people recover

People needing help when they leave hospital are set to benefit from a new community service, to help them recover at home.

The Norfolk and Waveney Community Support Service (NWCSS), will be led by Voluntary Norfolk, the British Red Cross and Age UK Norwich and is funded by Norfolk County Council, NHS Norfolk and Waveney Integrated Care Board and Suffolk County Council.

The service is aimed at helping people with everyday tasks, like shopping, walking the dog or making phone calls and supports people to live independently whilst they recover. It supports people leaving hospital and those with short-term needs in the community.

The service has evolved from six separate services into one consistent joined up service for the whole of Norfolk and Waveney. The support provided through the original services will continue but with a combined wealth of experience and skills to support the whole of Norfolk and Waveney. Funding for the service has also increased by 30%, from £471,000 to £621,000 per year.

Public Health: Ready to Act new Public Health plan to improve health and wellbeing in Norfolk

Norfolk's new Public Health Strategic Plan prioritises prevention and identifies where Public Health and partners need to focus to improve health and wellbeing in the county.

The plan, being presented to Norfolk County Council's Cabinet next week, identifies opportunities for organisations and communities across the county to promote good health and support people's wellbeing.

These include promoting stop smoking initiatives and encouraging people to take up their free NHS health checks.

The publication of the plan follows the permanent appointment of Stuart Lines as Director of Public Health. Stuart has a strong background in working with local authorities to take a 'health in all policies' (HiAP) approach.

Sign

Date

The strategic plan, called Ready to Change, Ready to Act details how the Council will work with key partners to help the people of Norfolk to make positive changes to their physical and mental health. It includes work to address the longer-term impacts of the pandemic, such as mental wellbeing, supporting healthy weight and promoting engagement with public health services.

Winter campaign launches to support residents in Norfolk and Waveney to stay Warm and Well

Supported by local health and care organisations in Norfolk and Waveney the latest Warm and Well Campaign is being launched to help us all stay as well as possible during the cold months ahead.

The campaign encourages Norfolk and Waveney residents to “winter proof” their health and wellbeing by preparing for winter illnesses and reminding people what to do if they do fall ill.

Additionally, the campaign aims to support people to who may be struggling to pay bills or heat their home this winter by raising awareness of the wide range of winter hardship support that is available locally.

The Warm and Well campaign promotes some of the essential ways that residents can stay healthy, warm, and well this winter, including:

- Getting their flu and COVID-19 vaccinations as soon as they're offered them
- Keeping themselves well this winter by staying warm, keeping active, and keeping a well-stocked medicine cabinet so they are prepared for common winter illnesses
- Advice for people who look after someone at home and how to set up an emergency carer plan
- Signposting people to the hardship support that is available and providing tips on how to make homes more energy efficient.
- Encouraging use of the NHS 111 service, community pharmacies, Minor Injuries Units, and GP practice services instead of going to A&E
- Supporting people to look after their mental health

People can find all the information they need by [visiting the Norfolk and Waveney Winter Well online portal](#).

Transport and Infrastructure

Government backs Norwich Western Link with funding commitment

The government has approved the Outline Business Case for Norfolk County Council's Norwich Western Link project, which will see a new 3.9 mile dual carriageway road built to the west of Norwich that would cut traffic congestion, reduce journey times and improve air quality in communities.

The Norwich Western Link will complete a fully-dualled orbital route around Norwich, together with National Highways' project to dual the A47 between North Tuddenham and Easton. Once built, the new road will reduce journey times, improve road safety, support economic growth, improve air quality in residential areas and support walking, cycling and public transport use by removing traffic from local roads and through the introduction of complementary measures.

Long Stratton Bypass moves another step forward

Long Stratton's planned bypass moved a step forward when councillors agree crucial next steps.

Norfolk County Council's Cabinet agreed the final financing arrangements for the project and delegate authority to submit the final business case to government and award the contract to construct the new road.

At the November 6 meeting councillors granted permission for preparation works to begin in January to ensure the long awaited bypass can be built as quickly as possible should the green light be given.

The Department for Transport previously committed £26.2 million towards its cost in granting approval of the council's Outline Business Case, back in July 2021.

The target date for the main construction work to start on the bypass is Spring 2024 with an 18 month construction period and the road open to traffic by the end of 2025, subject to procurement and all statutory processes being met.

Sign

Date

County Councils remain united against Norwich to Tilbury onshore option

Essex, Suffolk, and Norfolk County Council leaders are urging National Grid to reconsider their preferred onshore option following findings of a recent review.

The councils jointly commissioned and have now published an independent report into the Norwich to Tilbury project, which proposes the construction of a new high voltage electricity transmission line between Norwich in Norfolk, Bramford in Suffolk and Tilbury in Essex.

Leaders of the three county councils are now asking National Grid Electricity Transmission (NGET) and the electricity system planner, National Grid Electricity System Operator (NGESO) to consider the findings.

Communities: Norfolk County Council to offer extra support to households this winter

Earlier this year, Norfolk County Council announced it would receive further funding from the Department for Work and Pensions (DWP) to run the Household Support Fund until 31 March 2024.

The council is receiving £13.4m from central government and adding an additional £400,000 to make the total programme of support worth £13.8m. It is working closely with district, borough, and city councils, VCSE and public sector partners to identify and implement a range of support measures to meet the needs of vulnerable households.

Find out how you could get help from the Household Support Fund at www.norfolk.gov.uk/costofliving

Environment

£2,500 grants available for community tree projects

Norfolk County Council in partnership with Busseys has launched a grant scheme to help local communities plant new trees and create greener and cleaner areas to live. The scheme is part of the council's one million trees initiative and aims to support tree planting projects across the county and contribute to ambitious net-zero targets.

The Busseys Community Tree Grant has made £10,000 (maximum of £2,500 per application) available to community organisations in Norfolk who are passionate about tree planting. Applications must be for planting trees that provide a tangible community benefit.

[Find out more about how to apply, the application process, and deadlines.](#)

Norfolk County Council environmental credentials praised in recent review

Norfolk County Council is doing better than almost every other county council in the country at moving towards net zero, according to an independent assessment.

Campaign group Climate Emergency UK produced scorecards marking action by councils on climate change, including areas such as buildings, transport, planning and biodiversity.

Norfolk was placed joint second with Devon among county councils, with only Oxfordshire ranked higher, after a nine-month assessment process.

Councils were marked according to responses around issues such as retrofitting properties, whether they used electric vehicles, whether they have [climate action plans](#) and how high [recycling rates](#) are.

It's been just over a year since Norfolk County Council received £49.55m of funding from the Department for Transport (DfT) to improve bus services across the county. There have been huge numbers of improvements already made across the county, and the latest figures show that passenger numbers have increased throughout the year with the number of fare-paying passengers now exceeding pre-covid levels.

Passenger numbers across the UK fell dramatically during the covid-19 pandemic with an average drop across the UK of 50.3% but in many areas even more.

Latest figures for Norfolk show that overall bus passenger numbers have increased by 18% in the last year with the number of fare-paying passengers now at 107% compared to pre-pandemic baseline figures. Norfolk is bucking the trend as nationally bus usage figures are at between 89% to 98% of pre-pandemic levels*.

Concessionary pass holders, who have been the slowest to return to using the bus since the pandemic, are now at 83% of pre-pandemic levels and have increased by more than 12% since January this year.

Norfolk received the sixth highest allocation in the country and the funding consists of £30.9m of capital funding and £18.6m of revenue funding.

Approximately £12 million of the funding was allocated to providing new or expanded bus routes and increased service frequencies on key routes, including more evening and weekend services and this has been very much the focus of the spend in this first year of funding.

- A total of 31 enhancements have been made to services this year bringing more regular bus services to 93 parishes with a population of more than 306,000 people.
- There are now more evening services on key routes across 21 parishes in the county including to Dereham, Watton, Thorpe St Andrew and Horsford.
- 49 parishes have an improved Saturday service while 5 parishes are benefitting from improved Sunday services.

Bus travel has also become cheaper this year and offers great value for money thanks not only to the Government fare cap which most operators in Norfolk have signed up to but also 4 local fares offers delivered thanks to the bus service improvement plan:

- £1.50 flat fares for King's Lynn
- £1.50 flat fares for Thetford
- 25% off group, weekly and monthly tickets
- Reduced park & ride fares

*taken from DfT Usage of transport by mode report

Let's talk about...
SPEED

“ I didn't notice I was going so fast! ”

ROAD SAFETY WEEK
Organized by Brake
Sponsored by ARVAL
DHL
Autoglass
Supported by Thins

1 in 4 fatal crashes involve someone driving too fast.

Whoever you are, however you travel, we need to talk about speed.

www.brake.org.uk/RoadSafetyWeek

From 2020 to 2022, 154 people in Norfolk were killed or seriously injured in speed-related collisions. In 2023, 41 people faced the same fate due to excess speed for the road conditions.

Sign

Date

Lets prioritise speed awareness.

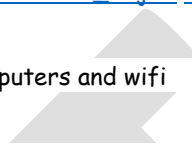
Read our tips and advice for staying safe on the road 📌

<https://orlo.uk/j5F86>



Stay warm and well this winter... There's a range of support available at your local library including grab and go bags of toiletries, period support packs and things to help keep you warm. Find out more at [#WarmandWell](https://orlo.uk/libraries_CFj0B)

Free to use computers and wifi



County Deal

County councillors have voted to accept a county deal devolution agreement with the Government, to transfer significant funding and powers to Norfolk.

Government funding will start transferring to Norfolk next summer, if councillors vote in July 2024 to stage the first election for a leader in May 2025. The deal will mean that decisions can be taken in Norfolk, for Norfolk.

County council leader Councillor Kay Mason Billig said: "This deal brings major benefits for the people of Norfolk. It means significant investment and powers to boost our economy, transport, housing, jobs and skills. And we will have a leader, elected by the public, to represent our views to the Government.

"In the New Year, we will talk to the public, businesses and key stakeholders about the benefits of the deal and how we can work together to make the most of it."

[Watch a video statement from Cllr Mason Billig via YouTube.](#)

The full council agreed the following recommendations:

Council:

- Recognises the work carried out during 2023 to consult with the public, inform Members and prepare plans in relation to the 'in-principle' County Deal brought to Council in January this year
- Commends the work undertaken by the Leader and Officers to secure additional benefits for the Norfolk County Deal and resolves that the Deal should be accepted
- Agrees that the election for the Directly Elected Leader should be held alongside the county council elections in May 2025 to enable the widest possible engagement with the electorate
- Agrees that the resolution adopting the new governance arrangements should be brought to the Full Council meeting on 23 July 2024 to facilitate that election date

For further details go to www.norfolk.gov.uk/norfolkcountydeal.

Background - what would a county deal mean?

Norfolk faces a major opportunity to gain new powers and funding from the Government, through an agreement called the County Deal.

Sign

Date

We could make more decisions in Norfolk, for Norfolk and secure investment of more than £600m over 30 years. If councillors agree the in principle deal, it will enable us to invest in areas such as transport, skills and job opportunities, housing and regeneration, tailored to the needs of local people.

A County Deal would mean:

- Having a Council Leader who is directly elected by the public, enabling Norfolk's voice to be heard by the Government
- Targeting funding and resources to Norfolk's own priorities
- Unlocking housing and employment sites
- Investing in the skills we need and attracting and retaining key businesses
- Opening the door to more - further powers and funding in future

Cabinet has considered options for devolution of powers and funding to Norfolk. It has recommended a level three deal, with a leader elected in May 2025. Full council has agreed to a Level 3 County Deal but starting in 2025 for the election of the Directly Elected Leader to coincide with the NCC councillor elections <http://norfolk.gov.uk/norfolkcountydeal>

NCC will have to make some changes including constitutional and Scrutiny. Constitutional changes are subject to time controls and we will make those changes in July 2024.



Did you know you could be entitled to emergency funding to help with utility bills? The Client Hardship Service combines the Norfolk Assistance Scheme and Money Support Service which can help you get support. To find out more and apply go to [#WarmandWell](https://orlo.uk/DRT4o)



For some people, a change in season can trigger seasonal affective disorder (SAD). Here are some things you can try at home to help improve your symptoms. Other treatments are available for SAD <http://nhs.uk/mental-health/conditions/seasonal-affective-disorder-sad/treatment/>



Remember that other people, such as older neighbours, friends, and family members, may need a bit of extra help this winter. There's lots you can do to help others <http://nhs.uk/staywell>

Highways winter gritting [#norfolkwinter](https://twitter.com/norfolkwinter)

Twenty-seven new gritters are taking to the roads for the first time later this winter in a £3,238,000 boost to the annual push to help keep Norfolk moving safely.

Norfolk's fleet of 58 winter vehicles treat 2,200 miles of roads on each full 3-hour gritting run. All A and B-class roads and some C-class roads are treated with a focus on commuter and major bus routes and as far as is possible one route into all villages. The A11 and A47 are gritted by National Highways. In addition to the 49 gritting routes, a number of pedestrian areas and main pavements are treated in the centre of Norwich, Great Yarmouth and King's Lynn, and more than 2000 grit bins are available around the county for people to use on roads, pavements and cycle paths.

Members can find more information about winter gritting, plus helpful information and advice to keep people healthy and safe during the winter months on the county council website [here](#).

[If you share the above information on social media of have further winter-related information that people might find useful or interesting, please tag it with #norfolkwinter.](#)

TIA MARSHALL
Liaison Officer
e. tiam@londonhearts.org
t. 02070452495
londonhearts.org
[LondonHearts!](#)
215-221 Borough High Street, London, SE1 1UA
Registered charity 182993



We are writing to ensure you are aware that the Department of Health & Social Care currently have a Community Defibrillator Scheme running in which they are providing match funding for 1900 community external defibrillators. We have been selected as their Supplier.

By taking advantage of this scheme, you will be able to obtain a new Fully Automatic Defibrillator & External Heated Cabinet with keypad lock (for installation on an external wall & cabinet requires a power supply) for just £750 including P&P!!!

VAT is only applicable if you are VAT registered.

There is currently no limit to the number of defibrillators you wish to obtain and the only requirements for eligibility are:

You are based in England

Applicant is not a school (eligible under DofE Scheme)

Installation on an external wall within 4 weeks of receipt of equipment and a photograph showing installed equipment to be emailed to the DHSC

Once installed the Defibrillator must be registered with the ambulance service via The Circuit online registration.

Responsible for ongoing maintenance i.e., changing of battery after 5 years (cost of approx. £235.00 exc VAT) and pads at expiry or after each use (cost of approx.. £47.00 exc VAT)

If you have not already applied you can do so at: www.defibgrant.co.uk

The scheme is on a first come first served basis and funding will only be guaranteed upon receipt of your match funding. Numerous applications are being received daily so we advise you apply promptly.

The DHSC Grant Team can be contacted directly on 03003021388 or by email: hello@defibgrant.co.uk

- [Cold Calling Alert - Flyers offering 'Landscaping and garden maintenance' work](#)
- [Scam Alert - Text messages about your accounts or payments](#)
- [Rogue Trader Alert - Doorstep cold caller claiming issues with properties' roof](#)
- [Scam Alert - Computer 'fault' scams](#)
- [Recall Alert - Asda issues a product recall for their 'Babywear 2 piece short dungaree set' with the product codes 7598627 \(all sizes\), 7598624 \(all sizes\) and 7598920 \(all sizes\) as a precaution for safety reasons](#)
- [Recall Alert - River Island issues a product recall for their 'River Island Kidswear Baby Snowsuit' with the product number 458873 as the silver poppers may become loose which could present a choking hazard](#)
- [Safety Alert - Pure Electric has issued a Product Safety Notice for their Pure Advance, Pure Advance+ and Pure Advance Flex Electric Scooters sold between March 1 and May 10 2023 due to a risk of the handlebar grips becoming loose and posing a potential injury hazard](#)
- [Information Alert - Buying Online this weekend? Check out our top tips to stay safe](#)

Sign

Date

- [Scam Alert - Automated telephone cold calls claiming to be HMRC](#)
- [Scam Alert - Telephone cold calls claiming to be from bank 'fraud teams'](#)
- [Recall Alert - O2 is voluntarily recalling their range of O2 Original 45W and 20W branded plugs. The affected product range was sold by O2 from August 2021 to January 2023](#)
- [Recall Alert - Lidl GB is recalling their 'Fin Carre White Chocolate 100g' with the best before date of 16/10/2024 due to the possible presence of small pieces of plastic which could pose a choking hazard](#)
- [Allergen Alert - Morrisons is recalling their 'Morrisons Free From Gluten Choco Crackles 300g' with the date code 18.09.2024 due to the possible presence of hazelnut, milk and gluten free oats which are not stated on the label making the product a possible risk for anyone with an allergy or intolerance to hazelnut, milk and oats](#)