

# NOTICE OF TROWSE WITH NEWTON PARISH COUNCIL MEETING

You are hereby summoned to attend the Trowse with Newton Parish Council Meeting on: Monday 15<sup>th</sup> January 2024 at 7.15pm at Trowse Manor Rooms

Please contact the clerk at [trowsepc@outlook.com](mailto:trowsepc@outlook.com) with any questions.

Kate Leggett (Parish Clerk)

## Agenda

### 1. Apologies for absence

### 2. Declaration of Interest and Dispensations.

- a) To consider the process for dispensations – either via the Clerk or by Full Council.
- b) To consider any dispensations previously submitted.

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests Form. You must declare the interest and leave the room whilst the matter is under discussion.

You have a Personal Interest in a matter to be discussed if it affects:

- Your wellbeing or financial position.
- That of your family or close friends.
- That of a club or society in which you have a management role.

In these instances, members must declare a PERSONAL interest, but can speak and vote on the matter. Whenever you declare an interest, you must say why the interest arises so that it may be included in the minutes.

### 3. MINUTES OF PREVIOUS MEETING

3.1 To confirm the minutes of the last Parish Council Meeting held on 20<sup>th</sup> November 2023

### 4. PUBLIC FORUM

- 4.1-To receive reports from County/District Councillors
- 4.2-To receive matters from the public

### 5. MATTERS ARISING FROM PREVIOUS MEETINGS

Decisions/Actions	Delegated to
Precept request	Clerk – Actioned.

### 6. PARKING

6.1 – To discuss issues raised by Pepperpot Drive residents and the school concerning the proposed roundabout parking restrictions.

### 7. UPDATES FROM FINANCE, PERSONNEL AND COMMUNICATIONS AND OPEN SPACES COMMITTEES

7– Personnel and Communications update from committee chair.

7.2– Finance committee update from committee chair.

- a) To approve internal auditor for 23/24 financial year following discussions at Finance Committee.

7.3– Open Spaces update from committee chair.

- a) Clean Up and Bloom. Information from the Clerk re this grant application and moving this project forward.

### 8. MANOR ROOMS

8.1 - Report from Manor Rooms Management Committee.

## **9. FINANCIAL MATTERS**

9.1- To agree Payments for December 2023 as circulated.

9.2 –To agree Bank reconciliations for December 2023 as circulated

9.3 - For all members to discuss and approve full council budget and precept request.

## **10. PLANNING**

### **Applications**

2024/0032 – 14 Newton Close. Garage conversion including raising roof height.

## **11. POLICIES**

None for this meeting.

## **12. DATE AND TIME OF NEXT MEETING**

Monday 19<sup>th</sup> February 2024 @ 7.15pm.