

MINUTES OF TROWSE WITH NEWTON PARISH COUNCIL OPEN SPACES AND PROPERTY COMMITTEE MEETING

Held at The Manor Rooms, The Street, Trowse on: 14th December 2023 at 7.15pm

Present: Cllr Owen (chair), Cllr Haynes, Cllr Greenizan, Cllr Long, Cllr Barnes, and Cllr Bowers
Clerk: Kate Leggett,

063 (001) APOLOGIES

Cllr Price

064 (002) DECLARATIONS OF INTEREST AND DIPENSATION

Councillors who have allotment plots.

065 (003) MINUTES OF THE PREVIOUS MEETING

Minutes for the meeting held on the 16th November 2023 were **agreed and signed**.

066 (004) MATTERS ARISING

None for this meeting.

067 (005) PUBLIC FORUM

Chris Bowers gave the committee an update on the repair of the village sign. The repair part of the project is complete but the painting and installing is yet to be done. A local resident artist has offered to paint the sign and new carvings are being made by the family of the original sign creator. It is hoped that the sign will be completed around March. **Clerk to thank Crown Point Estates and Matthew Colman for their help and generosity with this project.**

The Chair resolved to move Item 11 of the agenda up, to allow for a full discussion before one member has to leave the meeting.

068 (011) POLCIES AND PROCEDURES

11.1 – Cllr Bowers took members through the revised budget as circulated, explaining the new headings and why another review was undertaken. **Resolved to propose a budget of £46,888.00 for the Open Spaces Committee. Proposed Cllr Haynes, Seconded Cllr Owen, all in favour.** This sum will be presented to Finance Committee for ratification before being signed off by Full Council.

069 (006) ALLOTMENTS

6.1 - The clerk gave those present an update on the allotment waiting lists.

070 (007) CEMETERY AND CHURCHYARD

7.1 - The clerk gave an update on the tree works in the churchyard. These works have now been completed. The clerk informed councillors that piles of wood had been left in the churchyard to help form habitats for insects, invertebrates, and small mammals. Any leftover wood has been piled by the entrance to the church and can be taken away by residents.

071 (008) COMMON

8.1 Update on play equipment repair. These works are to be undertaken early in the new year.

Sign;

Date:

8.2 Replacement benches for the common. These have been delivered and some already placed. The new park benches will need to be fixed in a different way. Clerk and Groundsman to liaise about this.

Councillors raised an issue after this point about the homeless lady who is currently occupying the bus shelter. It was noticed that she is becoming increasingly possessive of the space and aggressive towards residents and bus users. **Clerk to contact SNDC Homelessness Officer.**

072 (009) HIGHWAYS AND OPEN SPACES

9.1 – Update on the Biodiversity Plan. Following visit from both the Norfolk Wildlife Trust and the PC consultant ecologists, the clerk updated members on the progress. It had been noted that there were at least 20 bee orchid plants spotted in the ground near Devon Way and these should be protected from future mowing where possible. **Clerk to contact Crown Point Pub and Vic Thomson.** Once the clerk has all the data from the ecological survey the plan can be produced. It was thought that there should be a working group set up to oversee the plans development and implementation.

It was resolved to apply for the “Clean up and Bloom” grant that is currently being offered by SNDC. Clerk to action.

073 (012) GROUNDSMAN’S TASK LIST

Delegated authority was given to the Clerk to liaise with the groundsman about his tasks for the coming months.

074 (010) EVENTS

10.1 – This item was discussed at it was suggested by the Clerk that a small working group be set up to manage this event. Cllrs joining the working group are Cllr Haynes and Cllr Long. They were going to ask if any other residents would like to join in for this event. The theme of the Olympics has been agreed give 2024 is an Olympic year.

075 (012) DATE AND TIME OF NEXT MEETING

Thursday 11th January 2024 @ 7.15pm.

Meeting closed at 9.05pm

Decisions	Actions
SNDC re homelessness	Clerk
Crown Point Estates thankyou	Clerk
Crown Point pub/ Cllr Thomson contact	Clerk

Sign;

Date: