

NOTICE OF TROWSE WITH NEWTON PARISH COUNCIL MEETING

You are hereby summoned to attend the Trowse with Newton Parish Council Meeting
on: Monday 19th February 2024 at 7.15pm at Trowse Manor Rooms

Please contact the clerk at trowsepc@outlook.com with any questions.

Kate Leggett (Parish Clerk)

Agenda

1. Apologies for absence

2. Declaration of Interest and Dispensations.

- a) To consider the process for dispensations – either via the Clerk or by Full Council.
- b) To consider any dispensations previously submitted.

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests Form. You must declare the interest and leave the room whilst the matter is under discussion.

You have a Personal Interest in a matter to be discussed if it affects:

- Your wellbeing or financial position.
- That of your family or close friends.
- That of a club or society in which you have a management role.

In these instances, members must declare a PERSONAL interest, but can speak and vote on the matter. Whenever you declare an interest, you must say why the interest arises so that it may be included in the minutes.

3. MINUTES OF PREVIOUS MEETING

3.1 To confirm the minutes of the last Parish Council Meeting held on 15th January 2024

4. PUBLIC FORUM

4.1-To receive reports from County/District Councillors

4.2-To receive matters from the public

5. MATTERS ARISING FROM PREVIOUS MEETINGS

Decisions/Actions	Delegated to
Letter to Highways re parking scheme proposals	Clerk and Cllr Bowers (actioned)
Investigation into direct contact for Highways	Clerk. (actioned)

6. UPDATES FROM FINANCE, PERSONNEL AND COMMUNICATIONS AND OPEN SPACES COMMITTEES

6.1– Personnel and Communications update from committee chair.

6.2– Finance committee update from committee chair.

- a) To approve internal auditor for 23/24 financial year following discussions at Finance Committee.

6.3– Open Spaces update from committee chair.

- a) Update from Events working group.
- b) Update from Biodiversity working group.

7. MANOR ROOMS

7.1 - Report from Manor Rooms Management Committee.

8. FINANCIAL MATTERS

8.1- To agree Payments for January 2024 as circulated.

8.2 –To agree Bank reconciliations for January 2024 as circulated

10. PLANNING

10.1 Applications:

BA/2024/0007/COND: Whitlingham Broad Camp Site, Whitlingham Lane, Trowse - Replacement of 3 no. bell tents with mezzanine pods and erection of shelter for waste disposal point - variation of conditions 1, 4 and 7 of planning permission BA/2020/0469/COND

2024/0010: 11 The Watermill, Bracondale Millgate, Trowse - To install solar panels onto an existing roof top.

10.2 Neighbourhood Plan:

Update from the Clerk regarding the Neighbourhood Plan Regulation 16 consultation.

11. POLICIES

None for this meeting.

12. DATE AND TIME OF NEXT MEETING

Monday 18th March 2024 @ 7.15pm.