

NOTICE OF TROWSE WITH NEWTON PARISH COUNCIL OPEN SPACES AND PROPERTY COMMITTEE MEETING

You are hereby summoned to attend the Trowse with Newton Parish Council Meeting to take place at the Manor Rooms, The Street Trowse on: Thursday 15th February 2024 at 7.15pm

Members of the press and public are invited to attend, and any questions should be directed to trowsepc@outlook.com

Kate Leggett (Parish Clerk)

AGENDA

1. ATTENDANCE

To note those present and consider apologies for absence.

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

To consider any dispensations previously submitted. You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests Form. You must declare the interest and leave the room whilst the matter is under discussion. You have a Personal Interest in a matter to be discussed if it affects: • Your wellbeing or financial position. • That of your family or close friends. • That of a club or society in which you have a management role. In these instances, members must declare a PERSONAL interest, but can speak and vote on the matter. Whenever you declare an interest, you must say why the interest arises so that it may be included in the minutes.

3. MINUTES OF PREVIOUS MEETING

3.1 – To confirm the minutes of the meeting held on the 11th January 2024.

4. MATTERS ARISING

4.1 – To confirm any matters arising from the previous minutes.

5. PUBLIC FORUM

5.1 - To receive comments from members of the public, restricted to 2 minutes per person, on matters elsewhere in the agenda. Item to last no more than 10 minutes.

6. ALLOTMENTS.

6.1 – Update from the Clerk re allotment waiting list.

6.2 – To discuss and agree the extension of the communal plot to extend to plot 27.

6.3 – Plot inspections. Report from the Clerk re the January inspection.

7. CEMETERY AND CHURCHYARD.

7.1 –Clerk to present programme of works for the cemetery

7.2 - Cemetery Signs and Bins

8. COMMON.

Nothing for this meeting.

9. HIGHWAYS & OPEN SPACES

9.1 – Update on Biodiversity Action Plan progress.

9.2 – The former school site. Update from Cllr Owen.

9.3 - Kirby Road bin. Update from Clerk.

9.4 - Beryl Bike Planters. Update from clerk re the planters whose management has been taken on by the PC.

9.5 – Defib. Query from the Clerk re the location.

9.6 – Village buffer Zone signs.

9.7 – Clean Up and Bloom litter pick. To set a time/date for this event and to discuss the planting of the village sign area.

10. EVENTS

10.1 – Summer Event. Update from working group regarding this event.

11. POLICY AND PROCEDURES.

11.1 – Grass cutting policy/regime. To discuss and approve grass cutting policy and associated regime.

12. GROUNDSMAN'S TASK LIST

12.1 – Committee to discuss and agree groundsman's priority tasks for the coming month.

13. TIME AND DATE OF NEXT MEETING

Thursday 14th March 2024 @ 7.15pm in the Manor Rooms.