

# NOTICE OF TROWSE WITH NEWTON PARISH COUNCIL MEETING

You are hereby summoned to attend the Trowse with Newton Parish Council Meeting  
on: Monday 18<sup>th</sup> March 2024 at 7.15pm at Trowse Manor Rooms  
Please contact the clerk at [trowsepc@outlook.com](mailto:trowsepc@outlook.com) with any questions.

Kate Leggett (Parish Clerk)

## Agenda

### 1. Apologies for absence

### 2. Declaration of Interest and Dispensations.

- a) To consider the process for dispensations – either via the Clerk or by Full Council.
- b) To consider any dispensations previously submitted.

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests Form. You must declare the interest and leave the room whilst the matter is under discussion.

You have a Personal Interest in a matter to be discussed if it affects:

- Your wellbeing or financial position.
- That of your family or close friends.
- That of a club or society in which you have a management role.

In these instances, members must declare a PERSONAL interest, but can speak and vote on the matter. Whenever you declare an interest, you must say why the interest arises so that it may be included in the minutes.

### 3. MINUTES OF PREVIOUS MEETING

3.1 To confirm the minutes of the last Parish Council Meeting held on 15<sup>th</sup> January 2024

### 4. PUBLIC FORUM

- 4.1-To receive reports from County/District Councillors
- 4.2-To receive matters from the public

### 5. MATTERS ARISING FROM PREVIOUS MEETINGS

Decisions/Actions	Delegated to
Appointment of Internal Auditor	Clerk - Actioned

### 6. CLERKS REPORT

6.1 – To inform Councillors of the Play Street initiative from SNDC

### 7. UPDATES FROM FINANCE, PERSONNEL AND COMMUNICATIONS AND OPEN SPACES COMMITTEES

6.1– Personnel and Communications update from committee chair.

6.2– Finance committee update from committee chair.

- a) To make committee recommendations to Full Council regarding savings accounts. Full Council to discuss and approve.
- b) To discuss and agree recommendation to Full Council regarding the fees for the rental of the PC office space from the Manor Rooms Management Committee.

6.3– Open Spaces update from committee chair.

- a) Update from Events working group.
  - To discuss and agree the closure of White Horse Lane for this event.
- b) Update from Biodiversity working group.

c) Discussion around the use of the MUGA.

**8. MANOR ROOMS**

7.1 - Report from Manor Rooms Management Committee.

**8. FINANCIAL MATTERS**

8.1- To agree Payments for February 2024 as circulated.

8.2 –To agree Bank reconciliations for February 2024 as circulated

**10. PLANNING**

None for this meeting.

**11. POLICIES**

None for this meeting.

**12. DATE AND TIME OF NEXT MEETING**

Monday 22<sup>nd</sup> April 2024 @ 7.15pm.