

TROWSE WITH NEWTON PARISH COUNCIL

FINANCE COMMITTEE

You are hereby summoned to attend the Trowse with Newton Parish Council Finance Committee meeting on Monday 18th March 2024 **at 6.30pm** in The Manor Rooms, Trowse. Members of the press and public are invited to attend. Any questions can be sent to the clerk in advance via email: trowsepc@outlook.com

Kate Leggett

Clerk to the Council.

001 Apologies

002 Declarations of Interest and Dispensations

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests Form. You must declare the interest and leave the room whilst the matter is under discussion.

You have a Personal Interest in a matter to be discussed if it affects:

- Your wellbeing or financial position.
- That of your family or close friends.
- That of a club or society in which you have a management role.

In these instances, members must declare a PERSONAL interest, but can speak and vote on the matter. Whenever you declare an interest, you must say why the interest arises so that it may be included in the minutes.

003 Minutes of the previous meeting

3.1 To approve the minutes of the meeting held on 19th February 2023.

004 Matter Arising from the previous minutes.

4.1 To discuss any matters arising from the previous minutes.

005 Public Forum

5.1 To receive any comments from members the public.

006 Financial Procedures

6.1 Payments and Bank Reconciliations

- a) To agree bank reconciliation and monthly payments for February 2024 as circulated by the clerk.

6.2

- a) To confirm the appointment of the Internal Auditor for 23/24 financial year. Information from the Clerk.

007 Banking Issues

7.1 Update on the current banking situation.

- a) Discussion around the provision of savings accounts. Item to be recommended to Full Council at the following meeting.

008 Other Financial Matters

8.1 Discussion around the provision of office space at the Manor Rooms.

- a) To discuss and agree recommendation to Full Council regarding the fees for the rental of the PC office space from the Manor Rooms Management Committee.

009 Date and Time of next meeting.

Monday 22nd April 2024 at 6.30pm.