

MINUTES OF TROWSE WITH NEWTON PARISH COUNCIL OPEN SPACES AND PROPERTY COMMITTEE MEETING

Held at The Manor Rooms, The Street, Trowse on: Thursday 13th April 2023 at 7.15pm

Present: Cllr Price (Chair) Cllr Owen, Cllr Greenizan, and Cllr Haynes.

Clerk: Kate Leggett

099 (001) APOLOGIES

None for this meeting

100 (002) DECLARATIONS OF INTEREST AND DIPENSATION

None for this meeting.

101 (003) MINUTES OF THE PREVIOUS MEETING

Minutes for the meeting held on the 16th March 2023 were **agreed and signed**.

102 (004) MATTERS ARISING

None for this meeting.

103 (005) PUBLIC FORUM

A resident raised concerns about the removal of trees on the former May Gurney site. Trees have been totally removed along the length of the river. The clerk stated that she had been in contact with South Norfolk DC and was awaiting a response from the SNDC case officer for the Deal Ground site.

Signs asking for dogs to be kept on leads were passed to allotment holders for putting up on site.

It was thought that the Mulberry tree on the allotments would now have to be removed after the bird nesting season as no work has yet bene carried out by CGM.

A resident mentioned the fence that has been placed around Sparkes Wood at the top of the allotments. The Clerk had spoken to James Nicholls the site manager for the Norfolk Homes development and had been advised that the fence had been erected to stop trespasses and dogs off leads coming onto the building site. He assured the council that once the building work had been completed the fence would be removed and the area returned to its original condition and left for the enjoyment of the village. This led to a discussion about the path through Sparkes Wood onto the allotments and it was agreed that this should be fenced off to prevent access through the allotments. **Clerk to speak to James Nicholls and ask about blocking the entrance off and a recommendation made to full council to permanently fence off.**

104 (006) ALLOTMENTS

6.1 – Clerk gave those present an update on the current waiting list.

6.2 – Forms to be sent to the clerk.

6.3 – Pest control. Cllr Haynes reported that there had been a reduction in the amount of chicken feed that was going missing. It was also reported that at least three of the bait boxes were still present on the allotments.

6.5 - The clerk had produced some notices for the allotment with regards to dogs on leads and these had been passed to allotment holders. .

6.6 - Works to Mulberry tree on Dell Allotments. **Resolved to recommend to Full Council.**

6.7 - Replacement hedge on Dell Allotments. The clerk had investigated the cost or replacement hedging plants for in front of the gate. These ranged for 40p to £1. The gap is about 7m and it is recommended to plant 3 plants per metre so a total of 35 plants. **Clerk to action this.**

105 (007) HERITAGE AND INFORMATION PROJECT

7.1 – The clerk updated the members on the progress with the heritage project. Following a meeting of interested parties on the 6th April it was thought that the creation of the Trowse Historical Society would make sense to move this project forward. The Clerk is going to investigate more details and let those present at the April 6th meeting know.

106 (008) CEMETERY

8.1 – The clerk took members through the notes of her memorial management training and much discussion took place. The clerk provided a programme for the cemetery which would enable clearer grave marking and easier site management and this was agreed by councillors. **Resolved to employ an outside contractor for the purpose of Memorial Safety Inspections, Proposed by Cllr Price, Seconded by Cllr Haynes, all in favour. This to be placed on the full council agenda for the May meeting.**

8.2 Compost bin for cemetery. Tony Brooks has sourced some pallets and was happy to build this. **Clerk to contact Mr Brooks.**

107 (009) COMMON

9.1 – Clerk reported that she has chased up the repair to the play equipment and that IA Play Solutions were still waiting for some parts to come in and that they would finish the week of the 3rd May.

9.2 – Bus shelter seating. **Clerk to investigate replacement seating for the bus shelter.**

108 (010) HIGHWAYS AND OPEN SPACES

10.1 – Speedwatch was waiting for the police to get back to use with site inspection dates.

109 (011) FLOODING

Nothing for this meeting.

110 (012) POLICIES AND PROCEDURES

Nothing for this meeting.

111 (013) Events

Coronation event. The clerk took Councillors through the ongoing plans for activities. Volunteers and tombola prizes still needed.

112 (014) AOB

Cllr Haynes stated that a compost specialist was going to be doing a demonstration to allotment holders on the 29th May at 10.30am. This was open to all villagers with an interest in how to compost correctly. **Clerk to add to website and Facebook page.**

The clerk made those present aware of the funds received from Norfolk Homes for the management of the green spaces on phase one of the White Horse Lane development. This will be brought to the attention of the finance committee with a view to ear marking reserves for this purpose.

Cllr A. Greenizan's proposal to ask Highways not to cut the grass verges in the village over the summer months, to increase the habitats for wildlife and pollinators, is on the agenda for full council.

113 (015) DATE AND TIME OF NEXT MEETING

Next meeting will be held on 11th May @ 7.15pm in the Manor Rooms.

Meeting closed at 21.07

Decisions/ Actions	Delegated to
Heritage project	On going
Contact James Nicholls	Clerk
Dell hedge replacement	Clerk
Bus shelter seating	Clerk
Cemetery compost bin	Clerk
Compost advert on Facebook etc	Clerk