

NOTICE OF TROWSE WITH NEWTON PARISH COUNCIL MEETING

You are hereby summoned to attend the Trowse with Newton Parish Council Meeting on: Monday 22nd April 2024 at 7.45pm at Trowse Manor Rooms
Please contact the clerk at trowsepc@outlook.com with any questions.

Kate Leggett (Parish Clerk)

Agenda

1. Apologies for absence

2. Declaration of Interest and Dispensations.

- a) To consider the process for dispensations – either via the Clerk or by Full Council.
- b) To consider any dispensations previously submitted.

You have a Disclosable Pecuniary Interest in a matter to be discussed if it relates to something on your Register of Interests Form. You must declare the interest and leave the room whilst the matter is under discussion.

You have a Personal Interest in a matter to be discussed if it affects:

- Your wellbeing or financial position.
- That of your family or close friends.
- That of a club or society in which you have a management role.

In these instances, members must declare a PERSONAL interest, but can speak and vote on the matter. Whenever you declare an interest, you must say why the interest arises so that it may be included in the minutes.

3. MINUTES OF PREVIOUS MEETING

3.1 To confirm the minutes of the last Parish Council Meeting held on 18th March 2024

4. PUBLIC FORUM

- 4.1-To receive reports from County/District Councillors
- 4.2-To receive matters from the public

5. MATTERS ARISING FROM PREVIOUS MEETINGS

Decisions/Actions	Delegated to
Agenda item for Phone box repair budget	Clerk (actioned)
Homelessness Officer contact	Clerk (actioned)
Crown Point estates meeting re MUGA	Clerk (actioned)

6. UPDATES FROM FINANCE, PERSONNEL AND COMMUNICATIONS AND OPEN SPACES COMMITTEES

6.1– Personnel and Communications update from committee chair.

6.2– Finance committee update from committee chair.

- a) To make committee recommendations regarding policy reviews of Financial Regs, Financial Risk Assessment, General Reserves Policy and Investment Policy.
- b) To discuss and agree recommendation to Full Council regarding the fees for the rental of the PC office space from the Manor Rooms Management Committee.
- c) To inform Full Council of the current signatories for bank accounts.

6.3– Open Spaces update from committee chair.

- a) Update from Events working group.

- b) Update from Biodiversity working group.
- c) Phone box renovation. To discuss and approve £100 budget for this renovation.
- d) Retrospective approval for the spend relating to groundsman's lawn mower.
- e) Update from Committee regarding the most recent meeting with Crown Point Estates.

7. MANOR ROOMS

7.1 - Report from Manor Rooms Management Committee.

7.2 – Discussion around provision of social events for the village. Clerk to give out information regarding this item.

8. FINANCIAL MATTERS

8.1- To agree Payments for March 2024 as circulated.

8.2 –To agree Bank reconciliations for March 2024 as circulated

9. PLANNING

Applications:

2024/0930 – 3 The Paddock - T1 - T6 leylandii - is to be cut down leaving just a stump circa 1m high. T7 - T12 leylandii - fell. T13 Alder -fell.

10. POLICIES

11.1

a) To review and agree the current Asset Register ahead of internal audit.

11. DATE AND TIME OF NEXT MEETING

Monday 20th May 2024 @ 7.15pm. Please be aware that this will be the Annual Meeting of the Parish Council.